

# Rawan Yousef Al-Slehat

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## **PERSONAL INFORMATION:**

Date of Birth: Aug 23, 1989

Place of Birth: Amman

Civil Status: Single

Nationality: Jordanian

Religion: Muslim

Languages: Arabic (Native) / English: (Good)



## **EDUCATION:**

**2013-2015:** Master Degree in political science - University Of Jordan 3.64 (Excellent)

**2007-2011:** B.Sc. political science – University Of Jordan GPA: 2.67/4 (Good)

**2007:** High School / Umm Habebah high school – Amman

## **Training Courses:**

**2012:** Short Training Course in Marketing

**2011:** English Conversation

## **EXBERIANCE:**

**2012 -2013:** Administrative Assistant

**2013 until NOW:** Marketing in Training & Consulting Company

- Marketing activities for training courses by Call phones, Emails and Social media.
- Overall Coordination work for the courses.
- Prepare prequalification and quotation then submit it clients as tender.

## **SKILLS/TRAITS:**

Hardworking, energetic and reliable, recognized for assuming Additional responsibilities  
Motivated, efficient, accurate, and detail-oriented Has a good interpersonal and communication skill  
Computer literate ,Excellent verbal and written communication skills Willing to learn and able to work with minimum supervision.

## **CAREER OBJECTIVE**

Ready to work in the challenging environment to ensure team work and growth of the Company.  
Aiming to develop the Potentials in the professional career to reach the senior level of Responsibility.