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| Motasem Jameel Naim  AlRemal –Al Kenz Street  Gaza, Palestine  +970597-567457  [naimmotasem@gmail.com](mailto:naimmotasem@gmail.com) | |
| **EDUCATION** | * Al-Azhar University - Gaza (Gaza Strip)   Bachelor degree in Accounting with Very good GPA.  Graduation Date ( October 2010).   * Haiel Abdalhamed School, General Secondary Certificate (Tawjihy) (2005). * I am Studying the Arabic Certified Public Accountant certificate (ACPA) . |
| **PROFESSIONAL EXPERIENCE** | * An Employee in Alashi Horizing Trading / Store Keeper Officer (April 2015 till September 2016). * An Employee in Knights tomorrow Youth Society / Project Manager (January 2011 till December 2013). * An Employee in Beit Hanoun Municipality / Store Keeper Management (August 2015 till January 2016). * An Employee in Palestinian Promsing Generation Society / Accountant (January 2014 till December 2015). * An Volunteer at 4shabab world organization / Coordinator (1 Jan 2011 till 30 Dec 2014). * An Employee in Abu Olba Company for Travel and Tourism / Accountant (March 2013 till December 2013) * An Employee in Tasawaq for E.commerce / Marketing and Sales Officer (August 2010 till August 2012). * An Employee in Injaz Palestine / Trainer (Jan 2011 till December 2013). * University summer training in Ministry of Finance specialized in accounting (September/2012). * An Employee in Arab Experts for Auditing and Accounting / Accountant (June 2009 till December 2009). * An Employee in Saed Sons for trade const. and cont.co LTD / Accountant (March 2008 till April 2009). |
| **TRAINNING COURSES** | * Elementary English training course. * Using Social Media in Marketing * ICDL. * Managerial skills Course. * The Golden Aseel from SMET * Project Manager Course from Mercy Corps * 8 levels in English from the ALC. * Effective English-Based Reports Writing Skills * English and Advocacy Training * Diplomatic Relations from the UN * Leadership skills * Planning * Photography * Capacity Building * Communications and Maintenance of Phones |
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| **SKILLS** | COMPUTER SKILLS  * Office Applications. * Have the ability to type 40 words per minute/ Arabic- English and vice versa. * SPSS * The Golden Aseel * Advanced Access  LANGUAGES  * English, Very Good (Speaking, Reading, Writing). * Arabic (Native Language).  OTHER SKILLS  * Writing financial and administrative reports, proposals. * Have the ability to work in a team and handle pressure. * Field work and Relief * Networking and Public Relations * Finance and Fundraising * Institutions and Companies Database   **To Whom It May Concern,**  Dear Manager,  I am responding to your advertisement in your Facebook Page on Feb 2, 2017 for a Immigrant . Please find my resume attached.  I have Five years experience in Accounting , also I have been working for Finance for the past three years.  Throughout my career, I have consistently achieved my budgets and shown continued success in Accounting. I enjoy the challenges in Sales and this continuously helps me to improve my skills, both independently and as a team member. I am very interested in range your company, and would be a valuable member of your Sales force.  I hope to arrange an interview to discuss my qualifications. I am available to come in at any time that is convenient.  Thank you for your consideration.  Yours sincerely,  Motasem Naim |