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| **Curriculum Vitae** |

**personal information:**

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| Name | Adel Moftah Mohamed Beleid |
| Date of Birth | 27/06/1969 |
| Nationality | Libyan |
| Passport No. | 341662 |
| Religion | Islam |
| Marital Status | Marred |
| Sex | Male |

**Contact information:**

|  |  |
| --- | --- |
| Address | Bengahzi-libya |
| Mobile No. | 00218910624309 |
| E-maile | beleidadel@yahoo.com |

**Education:**

|  |  |  |
| --- | --- | --- |
| qualification | Major | Graduation Year |
| Higher Diploma | Automatic Control &Electrons | 1997 |
| Bachelors | Business Administration | 2003 |
| Master | Marketing and Strategy | 2010 |
| P.hD | HRM | 2016 |

**Work experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job | Specialization | Period | Place | Organization |
| Engineer | Electricity | 1998-2004 | Bengahzi-Libya | Al Fadil Company |
| Teacher | physics | 2004-2006 | Bengahzi-Libya | Bengahzi Ministry of Education |
| Administrative | Administration | 2006 -2009 | Bengahzi-Libya | Bengahzi Ministry of Education |
| Teacher | Administration | 2009-2010 | Bengahzi-Libya | Murshid Institute of Administrative Sciences |
| Administrative | Administration | 2009-2012 | Bengahzi-Libya | Bengahzi Ministry of Education |
| PhD Study | HRM | 2012-2016 | Malaysia | University sains Islam Malaysia |
| Lecturer | statistical analysis 1 &2 | 3/2017 till now | Bengahzi-Libya | Higher Institute of Construction Professions |
| Graduation Project Supervisor | Employee performance and its relation to productivity | 3/2017 till now | Bengahzi-Libya | Future Vision Institute for Management Sciences |
| Lecturer | HRM | 5/2017 till now | Bengahzi-Libya | Private Benghazi University |
| Lecturer | statistical analysis 1 &2 | 7/2018 till now | Bengahzi-Libya | Durrat Al Khaleej Institute |

**Participation in scientific conferences:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Conference Title | Title of the paper | Period of the Conference | Place |
| **1** | International Conference on Islamic Propagation and Management | The influence of organizational, functional and demographic factors on productivity of workers in productive organizations | 20-21 May, 2014 | Malaysia |
| **2** | First International Conference on Islamic Studies | Islamic Leadership and Human Relations | 12-13 December, 2015 | Malaysia |

**Publications In scientific journals:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Journal Name | Title of the research | Year of Publication |
| 1 | Journal of the Islamic Sciences University | Job satisfaction and its relation to wages, promotion and material working conditions | February 2014 |
| 2 | Journal of Research and Sharia Studies | Effect of Job Satisfaction Factors on Productivity | January 2015 |

**Languages:**

|  |  |  |
| --- | --- | --- |
|  | Language | Level |
| 1 | Arabic | Mother language |
| 2 | English | Good |

**Skills:**

1. Applications of statistical program (spss).
2. Mastering all Windows operating systems.
3. Good communication skills in both Arabic and English, and good listening skills.
4. Ability to express opinions and ideas and communicate effectively with others.
5. Identify problems, analyze them, and find a distinct solution. Actually.
6. Seek new skills, research on the field of work and keep pace with the latest developments.
7. Time management and ability to perform multiple tasks.
8. Ability to plan, organize and adhere to appointments.
9. The skill of driving by looking at things from the positive side to empower people to perform business.
10. Acceptable knowledge about some other cultures and races.
11. Think about solving the problems of reality in a scientific way.
12. Work effectively within working groups.

**Materials that can be teach:**

1. Human Resource Management

2. Planning and development of human resources

3. International human resources management

4. Human resources information systems

5. Strategic management of human resources

6. Recent trends in human resources management

7. Performance management

8. methods of scientific research

9. Analyze data using the spss program

10. Fundamentals of Statistics 1,2

11. Organizational Behavior

12. Leadership and innovation management

13. Business Administration

14. Management of production processes