

Curriculum Vitae

Name: Hasan Mamoun Mamlouk

Contact: 00971509340984

hasanmamlouk@gmail.com

Hasan.mamlouk@sih.gov.ae



Job title: Head of department and expert in the restoration of Arabic, Islamic and foreign manuscripts

Place of work: United Arab Emirates - Government of Sharjah - Sharjah Institute for Heritage

Nationality: Syrian

Place and date of birth: Damascus Oct / 20 / 1983

Eligibility, Academic Qualifications and Certificates:

Certificate of a member of the Islamic Manuscripts Authority in Britain / Cambridge University /.

Postgraduate Diploma from Al-Assad Library in (Manuscripts Restoration and Conservation) Syria -Damascus.

Certificate of Member of the / ARID / platform for Arabic-speaking scholars and experts in Malaysia /University of Malaya /.

Computer Science Engineering Certificate from Al-Qalamoun University / Syria - Damascus.

Certificate from Al-Assad Library in (Library Science).

Certificate from Juma Al Majid Center for Culture and Heritage in (restoration of the manuscript/print).

First Aid MSF certificate in the Arab Red Crescent.

Experience:

Experience in the field of restoration and management of the restoration of manuscript / printed (16) years.

Head of the Manuscripts Restoration Department in the Government of Sharjah from 1/3/2015 until now.

Head of the Restoration Department at the Technical Center for a period of five years / Damascus.

Attending the International Conference on Manuscripts in Alexandria / Egypt.

Attending workshops in the restoration of manuscript / printed in Cairo / Egypt.

Attending a conference on the restoration of heritage manuscripts in Morocco.

Visiting the Department of Restoration in the Sulaymaniyah Library in Istanbul - Turkey.

Visiting the Department of Restoration in the National Library in Cairo - Egypt.

Visiting the Department of Restoration in the Royal Hashemite Library in Amman - Jordan.

Visiting the restoration department and lab at Juma Al Majid Center for Culture and Heritage in Dubai - United Arab Emirates.

Duties and Responsibilities:

Participate in setting the main objectives of the department and participate in their formulation.

Responsible for informing all employees within the department of administrative decisions after their approval.

Responsible for the department's workflow according to the following details:

Receiving the manuscript / printed matter and making a restoration card for it.

- Sterilization of the manuscript / printed from all forms of pests

Cleaning the manuscript/printed by one of the cleaning methods.

Acidity treatment.

- Softening and wrapping, if any.

Chemical treatments.

Restoration is either manual or mechanical.

Thermal reinforcement.

- Decorating the manuscript / printed with Ebro art according to the historical period in which it is related.

- Manufacture of storage boxes manually and from purely natural materials.

Electronic preservation after scanning the manuscript / printed matter

Digitization and electronic archiving of the manuscript / printed matter.

Conducting rehabilitation and training courses for repair and maintenance work.

Conducting awareness campaigns to reduce neglect in preserving heritage.

Giving lectures on the preservation of the manuscript / printed matter and its maintenance in administrative cooperation

joint and according to the rules.

Holding workshops and introducing the art of Ebro and how to work with it.

Attending conferences inside and outside the country if it is in the interest of the department, according to the rules.

Training the personnel working in the department and transferring experience to them so that they are qualified to solve this problem

The position is vacant.

Review and audit the department's work and the day-to-day achievements of all the department's employees.

Languages: Arabic perfect , British perfect , French little

M . Hassan Mamlouk

Expert and Head of Manuscripts Restoration Department