



HALILA SIHAM

APPT 12 N 2 RUE
ALKARAOUINE NARJISS A

FES

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Morocco

SPECIALIZED TECHNICIAN in finance, accounting, management and communication.

studies and degrees

- **2003/2005 : DIPLOMA in finance and accounting management and communication / sup management Morocco**
- **2014/2016: Specialized diploma in media and communication / institute of journalism and cinema**
- **03/2020 : professional certificate from the international business management institute in berlin germany in marketing and communications**
- **06/2020 professional certificate from the International Metropolitan Business and Management Institute United Kingdom in teleworking and virtual organizations**
- **2002/2003 : Baccalaureate modern letter Mention Assez-Bien.**
- **2000/2004 : Graduated from the American Institute // Advanced 7**

Professional experiences.

Du 01/Août au 01/Décembre//2003/2004 : internship in the company NAC

conseil // accounting firm

february 2005 : internship at WEB CONNECT // satellite net installation company.

july 2005 : Hiring internship within the company WEB CONNECT.

July / December 2005: commercial manager within WEB CONNECT / net satellite installation company.

Janury /march 2006 : Sales manager at jamai tanger group.

2007/2009 : manager of the company SERCOLINA (journal al iktissadia)

2009/2013 : manager of SAS TURKISH BRIGHT INTERNATIONAL // import and export company.

Janury 2013 : customer advisor at Virgin mobile / webhelp Morocco

October 2014 : expert advisor to Virgin mobile ADSL / quality today

2014/2015 : Customer advisor quality service / virgin mobile

2016 : Chat client advisor // red by sfr

2017/ 2018: Engie Acticall customer advisor

2018/2019 : manager of mosaic com advertising company / buzz tv channel

2019/2020:ceo of the buzz magazine

General Secretary of the Press Union in Fez

Moroccan and Arab Artistic ManagerMembre de l'Union des Créateurs Arabes

Member of the Union of Arab Journalists

Member of the Arab Information and Society Union

Member of union of the journalists and the sources arabics medias

Member of the Union of Egyptian and International Media

holder of an honorary doctorate from the Peace Academy in Germany

Skills domains:

Operating systems:

- ***Windows XP / VISTA / windows 7 / Windows 2003 Server / Windows 2008 Server.***
- ***Linux (Mandriva).***

Office:

- ***Microsoft Office (Word, Excel, PowerPoint, Access, Outlook, Exchange server).***

Computer Networks:

- ***Supervision of computer networks***
- ***COMMERCIAL KNOWLEDGE: mailing, back office, coaching, evaluation, stress management, sales technique, business management.***

Languages:

Arab : fluent
French : professional.
English : fluent.

Various :

Sports. Travel. Web surfing. Driving license B