

## PERSONAL INFORMATION

# Tarek AL-Atassi



📍 Istanbul, Turkey

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🌐 [www.linkedin.com/in/tarek-alatassi92](http://www.linkedin.com/in/tarek-alatassi92)

Gender Male | Date of birth July 30<sup>th</sup>, 1992 | Nationality Syrian

**Objectives:** Banking and Finance Specialist, Treasury Specialist, Financial Analysis, Data Analytics, Data Visualization, Business Intelligence, Forex Trading, Investments Analysis and Management, Fundamental and Technical Analysis in Financial Markets, Economic Feasibility Study, Business Development, and Business Strategic Management.

## WORK EXPERIENCE

Nov 2017 - Present

### Founder and Chief Executive Officer

**ATS Financial Consultant**, Istanbul, Turkey, [www.atsfin.com](http://www.atsfin.com)

ATS FINANCIAL CONSULTING provides consulting services in a variety of areas of finance.

Providing the following services:

- Economics Feasibility Study.
- Financial Auditing & Assurance.
- Financial Accounting and Reporting.
- Financial Investment Analysis.
- Financial Compliance Regulatory Consulting.
- Risk Management.
- Data Analytics.

**Job Rule:** Financial Services

Jan 2020 – Present

### Financial Consultant

**Fara Group**, Washington DC, United States of America, [www.faragroup.net](http://www.faragroup.net)

Responsible for the following Tasks:

- Financial Compliance and Regulatory Consulting.
- Due Diligence.
- Banking Financial Analysis.
- Analysis banking activities behaviour.

**Job Rule:** Financial Services

Apr 2021 – Oct 2021

### Financial Consultant

**TioTop**, Istanbul, Turkey, [www.trytiptop.app](http://www.trytiptop.app)

Responsible for the following Tasks:

- Internal Auditing and do confirmations of documentation for all accounting operations.
- Supervision on financial statements (Balance Sheet Income Statement, and Cash Flow Statement) and make sure that it considers all International Financial Reporting Standards.
- Follow up with management board on the company's financial plan and make notice about any deviation could affect the company negatively.
- Provide the management board with the best financial analysis ratios that suits the company's business, which leads to achieve the goals of its plan.

Feb 2019 – Sep 2021

## Financial Consultant

**Türk İndirim**, Istanbul, Turkey, [www.turkindirim.com.tr](http://www.turkindirim.com.tr)

Providing Financial Accounting Outsourcing service, as follows:

- Preparing a documentary course to work on recording all financial and monetary operations.
- Prepares the financial statements (budget and income statement) and supplies the beneficiary company. It is carried out periodically (monthly - quarterly - semi-annually - annually).
- Preparing other financial reports (periodic and non-periodic) requested by the beneficiary company at the rate of one report per month).
- Enabling the management to follow up on financial matters, and to discover and report any potential errors, and get a clearer view of the company's growth and take the necessary decisions to keep up with the strategic plan of the company, to ensure that the company continues to achieve capital gains.
- Helping the administration bear the burdens of accounting operations, which saves it the trouble of diving into Financial management of the company.

**Job Rule:** Digital Marketing

Oct 2018 – May 2019

## Financial Markets Analyst

**Boraq Tadawul**, Istanbul, Turkey, [www.boraq-tadawul.com](http://www.boraq-tadawul.com)

Responsible for the following Analysis Tasks:

- Make an analysis for Saudi Arabia Stock Markets including TASI (The Market Index) and all other shares of companies.
- Providing a recommendation to buy shares in any company we see that there's an opportunity to invest.

Analyse the Financial Statements of all companies which is trading its shares into Tadawul Market.

**Job Rule:** Financial Markets

Jan 2018 – May 2019

## Financial Advisor on ERP System

**Boraq Group**, Istanbul, Turkey, [www.boraq-group.com](http://www.boraq-group.com)

Working with ERP System "Odoo" [www.odoo.com](http://www.odoo.com)

Responsible for the following Financial Management Tasks:

- Auditing on Accounting Cycle and its process.
- Released financial reports directly to CEO.
- Make sure that all accounting entries has been posted correctly.

Keep following up with all transactions especially Fixed assets management and its depreciation accounting process.

**Job Rule:** Services

Jan 2018 – Jan 2019

## Accounting Manager

**Soprano Group**, Istanbul, Turkey

Working as Freelancer in Part-Time.

Responsible for the following Accounting Management Tasks:

**Job Rule:** Design and Textile

Oct 2014 – Oct 2017  
3 Years, 1 Month

## ALM & Accounting & Financial Reporting Accountant

**Banque Bemo Saudi Fransi**, Damascus, Syria, [www.bbsfbank.com](http://www.bbsfbank.com)

- **Head Office – Finance Department.**

**ALM & Accounting & Financial Reporting Unit.**

- Analyze Liquidity Maturity /Deposit stability/ Loans Maturity and other criteria as per best practice.
- Any action related to assets of Branches (Disposal / Damaged / Theft...).

- Monthly Prepaid Assets, Fixed Assets Depreciation, Certificate Deposits (CDs) Amortization, Provision MT & Reconciliation, Provision on changes in Forex Rates, Capital Re-Valuation, and Unearned interest related, Report for Fixed Assets, Credit Facilities, Provision for credit facilities & impairments, interest income, credit exposure based on risk rating (902).
- Analyze Performance for all services which it has been providing to bank clients.
- Cash management & Control
- Work on Performance Management Report (PMR) on monthly basis.
- Work with Risk Department to revaluating client's loans grade regarding to IFRS regulation (PL & NPL) with its provisions.
- work on Branch Performance Report on monthly basis.

Job Rule: Banking / Finance

## EDUCATION AND TRAINING

Jan 2022 – March 2022	<p><b>Google Data Analytics Specialist</b></p> <p>Coursera   Google</p>
Nov 2016 – Nov 2017	<p><b>Executive Master in Business Administration (E-MBA)</b></p> <p>Higher Institute of Business Administration, Damascus, Syria</p> <p>MBA – Finance</p>
Oct 2010 – Sep 2014	<p><b>Bachelor in Banking &amp; Finance</b></p> <p>Damascus University – Faculty of Economics, Damascus, Syria</p>
Feb 2015 – Apr 2015	<p><b>Banking Management Simulation</b></p> <p>Cesim Co. &amp; Banque Bemo Fransi Saudi, Damascus Syria</p> <p>Simulation training about how manage a bank in several situations of Market Status.</p>
Feb 2013 – Apr 2014	<p><b>Diploma in Economics Feasibility Studies</b></p> <p>IllafTrain Institute, Damascus Syria</p>
Oct 2012 – Mar 2013	<p><b>Diploma in Accounting Software</b></p> <p>ACPS Institute, Damascus Syria</p>
Jul 2013 – Sep 2013	<p><b>MS Excel Expert 2010 Certificate</b></p> <p>New Horizons, Damascus Syria</p>
Aug 2013 – Sep 2013	<p><b>Banking Transactions</b></p> <p>Training at Real Estate Bank of Syria, Damascus Syria</p>
Mar 2012 – May 2012	<p><b>Financial Markets</b></p> <p>Training at Damascus Stock Exchange (DSE), Damascus Syria</p>

## PERSONAL SKILLS

Mother tongue(s)	Arabic																								
Other language(s)	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left; width: 25%;">UNDERSTANDING</th> <th colspan="2" style="text-align: left; width: 50%;">SPEAKING</th> <th style="text-align: left; width: 25%;">WRITING</th> </tr> <tr> <th style="text-align: left;">Listening</th> <th style="text-align: left;">Reading</th> <th style="text-align: left;">Spoken interaction</th> <th style="text-align: left;">Spoken production</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>C2</td> <td>C2</td> <td>B2</td> <td>B2</td> <td>C2</td> </tr> <tr> <td>Turkish</td> <td>B2</td> <td>B2</td> <td>B2</td> <td>B2</td> <td>B2</td> </tr> </tbody> </table>					UNDERSTANDING	SPEAKING		WRITING	Listening	Reading	Spoken interaction	Spoken production	English	C2	C2	B2	B2	C2	Turkish	B2	B2	B2	B2	B2
UNDERSTANDING	SPEAKING		WRITING																						
Listening	Reading	Spoken interaction	Spoken production																						
English	C2	C2	B2	B2	C2																				
Turkish	B2	B2	B2	B2	B2																				
	<p>Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user Common European Framework of Reference for Languages</p>																								

## Communication skills

- Team Work.
- Team Management.
- Excellent communication skills gained through my work experience.
- Fast Learner.
- Positive tone.

## Job-related skills

- SWIFT knowledge – the various types of SWIFT messages for confirmations and payments.
- Strong knowledge of international banking regulations (Basel III, Basel II)
- Working knowledge of international credit, Risk management, Financial Control, Treasury, and Insurance.
- Strong knowledge of Financial analysis
- Good analytical, comprehension, problem solving skills, and understand the business.
- Risk management and Analysis, Compliance and due diligence.
- Forex Trading with professional experience of technical analysis tools.
- Data Analytics

## Computer skills

- Completed the ICDL 5.0 Course and am now proficient with all Windows Edition including Windows 7 & Microsoft Office™ tools.
- Strong knowledge of all Accounting Software.
- Professional skills of Excel, Word, and PowerPoint.
- SQL and R programming language.
- SAB Banking Software.

## ADDITIONAL INFORMATION

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### Projects

- **MBA Final Project** (Graduation Project) under the title of “*The Effect Of Exchange Rate Changes On The Performance Of Private Banks In Syria*” speaks about the performance of private banks and how it was working and how it was facing the inflation in national currency (Syrian Pound) and what they did to face the manipulation, using some financial ratios and Variables such as Liquidity, profitability, Credit Facilities, Non-Performing Loans (NPL) Provisions, Earning Per Share (EPS), Return On Assets (ROA), and Return On Equity (ROE).
- **Economic Feasibility Study project** about “*Green Economy in Syria*”.
- **Financial Analysis of Insurance Companies** in Syria to plan about which company would be better to investing in, by using the financial ratios (Profitability, Solvency, Liquidity, and Risk).
- **Financial Analysis of Private Banks** works in Syria to get a vision about which bank are better in its corporations, by using the financial ratios (Profitability, Solvency, Liquidity, Efficiency, and Risk).