


# JUMANAH AL -ZOUBI

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## EDUCATION

- 2017 - 2019** **Master Degree in Translation**  
At - Yarmouk University  
GPA : 3 .16 ( Good )
- 2012 - 2016** **Bachelor Degree in English Language and Literature**  
At - Al -Balqa'a Applied University ( Irbid College ) .  
GPA : 2 . 98 ( Good )
- 2011 - 2012** **Kharja Secondary School**  
GPA : 74 . 3 ( Good ) .

## EXPERIENCE

- 06.2019 - present** **Teaching languages and translation at Tabuk University / University Haqel College**  
Material names : Translation 2 - Civilization 2 - Drama 3 - Drama 4 - Introduction to American literature and English language for the preparatory year
- 2016 - 2019** **The Ministry of Education in Jordan ( Khadija Bint - Khwailed School ) .**  
Syrians Teaching ( English Language Teacher ) .

## CAREER OBJECTIVE

To obtain a responsible position in an organization allowing me to utilize my qualifications and education , I am always ready to work in a team as I believe this for sure will enrich the work , Definitely I am always ready to learn more .

## SUMMARY

I'm fresh graduate looking forward a highly motivated team, and apply all of my knowledge in any field of interest , I'am always challenge myself by hardworking and continuous improvement .

## SKILLS

- ✓ Good Communication - Written and Oral Skills
- ✓ Excellent Conceptual and Analytical Skills
- ✓ Can work under pressure
- ✓ Can work with team - ( Teamwork )
- ✓ Time Management
- ✓ Multi tasking

## KEY SKILLS

- A great organiser and keep well-presented records of work undertaken .
- A good listener and have the ability to connect meaningfully with people in a friendly manner .
- Quick learner , Patient , Positive and optimism .

## SOFTWARE SKILLS

Microsoft Word   
Microsoft Excel   
Microsoft Powerpoint 

## LANGUAGES

Arabic   
English 

## PERSONALITY

- ✓ Communicative
- ✓ Organized
- ✓ Punctuality
- ✓ Creativity

## HOBBY



Reading

# REFERENCES

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*References available upon request*