

Name: - **Nawzad Hussein Mustafa**

Address: - KRO-Toov Str., Bahdinan Quarter, Dohuk - Iraq

Nationality: - Iraqi

Place and Date of birth: - 01/07/1972 Baghdad

Marital Status: - Married

Mother Tongue: - Kurdish

E-mail:- [Nawzad\\_mostafa@yahoo.com](mailto:Nawzad_mostafa@yahoo.com)

**Other language:** - Arabic, English and Germany (reading and writing good, speaking medium)

**Academic Certification:** - Bsc.in Civil Engineering from University of Salah Aladdin (1997). Msc.in Environmental Engineering from Van Yüzüncü Yıl University Van / Turkey (2021).

**Computer Skills:** -

- 1- Microsoft office word, Excel, Power point, out lock.
- 2- Cad programme (Auto and Land).
- 3- Cad programme.
- 4- Staad Pro programme.
- 5- Survey Programme.

**My work experience** with UN agencies, INGO, NGO and Local Authority as follow: -

**Name of Organization:** UN-HABITAT

**(From January 2015-to January 2018)**

**Address:** - Dohuk Office, Mazi complex

**Job Title:** - Supervisor Engineer

**Duties and responsibilities:** -

- 1- Daily site visit and manage the projects and submit (daily, weekly, Bi-weekly and monthly) progress report and work plan reports relating to the activities and ensure submission of these reports to my supervised staff, monitor progress of project activities in different sites.
- 2-Prepare all documents that relate to implement the projects started from check list and finished by final payments, and take responsibility for carrying out, with due diligence and efficiency, all Activities in accordance with its financial regulations, rules and other directives.
- 3- Design, supervision then implementation the projects belong to (UN-Habitat), through working with the local authority and under the supervision

of the head of UN-HABITAT Iraq programme and the head of UN-HABITAT Kurdistan Region of Iraq Office, and his designate, the task will be assigned to UN-HABITAT/ Dohuk Office and Ninawa projects, prepare and submit the list of selected beneficiaries prior to commencing the construction work. Selection of beneficiaries must be in line with the beneficiary selection criteria outlined

- 4-Attend key coordination meetings including General Coordination Meeting (GCM) hosted by the Governorate and UNOCHA, Camp Construction Meeting (CCM) hosted by the Emergency Cell and UNHCR, Shelter Cluster Meeting hosted by UNHCR, NFI/Shelter meeting and other relevant meetings, and provide reports, Support of public consultations, workshops and other meetings related to projects.
- 5-Support implementation of UN-HABITAT, UN-agency and other NGO joint programme on Enhancing Health and Dignity of Displaced Woman in Iraq by (UNFPA), and supervise field engineers who are responsible for quality control of project implementations;
- 6-Develop Bill of Quantity and proceed bidding process to identify sub-contractors for project implementations;
- 7-Work on sites and coordinate sub-contractors and partners who implement projects;
- 8-Ensure progress of project implementations and fund transfers to subcontractors;
- 9-Support organizing public debates, workshops and seminar on urban planning, land, housing, Refugees and IDPs to involve public into policymaking process;
- 10-Develop maps and data on urban planning, land, housing, Refugees and IDPs;
- 11-Support implementation of surveys on urban planning, land, housing, Refugees and IDPs;
- 12-Translate relevant documents upon needs; and perform other duties as assigned by the Head of UN-HABITAT Iraq Programme and/or Head of UN-HABITAT Erbil Office and the project titled: "Humanitarian Support to IDPs through provision of durable shelter with infrastructure" Kurdistan Region of Iraq
- 13-Coordinate and develop partnerships with governorate counterparts, implementing partners, UN agencies and other relevant stakeholders to ensure timely and effective implementation of the project;

Project titled "Promoting Urban Recovery in Newly Liberated Areas in Iraq", Ninawa Gov.

- 1- Coordinate with different site and engineers, experts and staff assigned for the project and monitor progress of project activities, including development of community recovery plans, procurement, and construction works, to ensure timely and effective implementation of the project;
- 2- Work closely with Community Mobilization Specialist to ensure participation and empowerment of community members in the targeted

project areas;

3-Maintain regular communication and develop partnership with project stakeholders including the government counterparts, implementing partners, contractors, relevant UN agencies and beneficiaries; Build and maintain good working relationships, dealing and negotiating skilfully and diplomatically, with a diverse range of clients and partners,

4-Analyze survey reports, maps, drawings, designs, blueprints, aerial photography, topographical or geologic data and other required or relevant documentation to effectively plan, troubleshoot and provide technical support to programme implementation.

5-Conduct feasibility studies and assessments to analyze, estimate and advice on quantities and cost for procurement of materials, equipment or labour to ensure feasibility, and overall sustainability of programme outputs, Identify and propose appropriate solutions to overcome unforeseen construction difficulties;

6-Organize and conduct field missions with State government counterparts and participating UN organizations and NGO implementing partner, to inspect construction works at target sites, to monitor and report on progress and ensure conformance to design specifications and safety, sanitation and other standards.

7-Perform any other duties to ensure effective and efficient implementation of programme activities.

**Name of Organization: Rwanga Foundation NGO  
(From October 2014-to January 2015)**

**Address: - Dohuk Office, KRO**

**Job Title: - Supervisor Engineer**

**Duties and responsibilities: -**

1- Daily site visit and manage the projects and submit (daily, weekly, Bi-weekly and monthly) progress report and work plan report and ensure submission of these reports to my supervised staff. Design and supervision then implementation the below projects belong to (Rwanga Foundation NGO).

2- Make proposal for the cash of work Construction of Qadeya IDPs camp in Qadeya village –Sumell District.

3- Distribution NFI in Sinjar Mountain.

3- Make assessments for the new arrivals IDPs to Dohuk Gov.

4- Participate in GCM (General Coordination Meeting).

5- Participate in NFI/SHELTER meeting.

**Name of Organization: Directory of Construction and Housing –Dohuk Gov**

**(From January 2010-to September 2014)**

**Address: - Dohuk Office, KRO**

**Job Title: - Junior Supervisor Engineer**

**Duties and responsibilities: -**

1- Daily site visit and manage the projects and submit progress report and work plan report and ensure submission of these reports to my supervised staff and monitor progress of project activities in different sites. Design and supervision then implementation the below projects belong to (Directory of Construction and Housing -Dohuk Gov).

2-Prepare all documents that relate to the cash of work for the all workers and then payments for the contractors.

3- Make assessment and prepare a proposal for the projects and BoQ (Bill of Quantity).

4- Daily supervision and monitoring on construction work on site for activities implemented and, Liaise and coordinate with implementing partners/contractors, relevant to the local authority, beneficiaries and other stakeholders to ensure smooth and timely implementation of the project activities;

5- Support facilitation of regular communications and organize meetings with governorate counterparts, and the partners and develop effective partnership;

Below some projects that implement: -

1-Construction Mala Jezerrery Primary School /18 classrooms in Aqre.

Construction multi-purpose hall in Aqre District.

2- Construction directorate of roads and bridges building in Dohuk.

3- Construction Awqaf (department concerning with religious affairs) building in Dohuk Gov.

4- Construction Teachers Central Institute building in Dohuk.

5 - Construction indoors sport hall building in Dohuk.

6- Construction Religions Scientists Union building in Aqre.

7- Construction Stadium Sports in Aqre (10000 – audience).

8- Renovation of Kurdistan Women Union building in Saransk.

9- Renovation security department building in Saransk.

10- Design and planning of Under Ground Wells directorate in Dohuk.

11- Design and planning for building of Irrigation directorate in Dohuk

12- Construction Dohuk Stadium (25,000 – audience).

13- Since the above mentioned date we have been and timely implementation of the project activities;

- Support of public consultations, workshops and other meetings related to projects.
- Submit weekly work plan and progress report and ensure submission of these reports from supervised staff.
- And then hand over the projects to the local authority partners, beneficiaries to satisfy more functional work for the projects.

**Name of Organization: Directory of Housing –Dohuk Gov.**

**(From January 2005-to December 2010)**

**Address: - Dohuk Office, Maxi Mall Street**

**Job Title: - Consultant Engineer**

**Duties and responsibilities: -**

- 1- Prepare all documents that relate to implement the project started from check list and ended by final payments
- 2- Daily site visit and manage the projects and submit progress report and work plan report and ensure submission of these reports to supervisor and monitor progress of project activities in different sites.
- 3- Design, supervision then implementation the projects belong to the organization and it work plan
- 4-Attend key coordination meetings including, and provide reports, Support of public consultations, workshops and other meetings related to projects.
- 5-Support implementation of PWJ INGO and other NGO joint programmes and supervises field engineers who are responsible for quality control of project implementations;
- 6-Develop Bill of Quantity and precede bidding process to identify sub-contractors for project implementations;
- 7-Work on sites and coordinate sub-contractors.
- 8-Ensure progress of project implementations and fund transfers to subcontractors;
- 9-Support organizing public debates.
- 10-Develop maps and data on urban planning, land, housing, Refugees and IDPs;
- 11-Design and supervision then implementation the below projects belong to (PWJ NGO).

Below some projects that implement: -

- 1- Construction of water network in (Aein – Sufni) town / Shekhan sub district/ Ninawa Gov.
- 2- Construction of primary school in Assyan village / Shekhan sub district/ Ninawa Gov.
- 3- Construction of Thalassemia center in Dohuk Gov.
- 4- Construction of PHC (primary health care center) in Misska village / Kani masse sub-district.
- 5- Construction of PHC in Levo village / Zakho District.
- 6-Construction of PHC in Ismawa village / Bardarash District.
- 7-Construction of PHC in Itot village / Dohuk District.
- 8-And more than (50) projects over all Dohuk and Ninawa a Governorates.

**Name of Organization: Directory of works-Duhok Gov.**

**(From October 1997-to December 2005)**

**Address: - Dohuk Office, KRO**

**Job Title: - Supervisor Engineer**

**Duties and responsibilities: -**

1- Daily site visit and manage the projects and submit progress report and work plan report and ensure submission of these reports to my supervised staff and monitor progress of project activities in different sites. Design and supervision then implementation the below projects belong to (Directory of Construction and Housing -Dohuk Gov).

2-Prepare all documents that relate to the cash of work for the all workers and then payments for the contractors.

3- Make assessment and prepare a proposal for the projects and BoQ (Bill of Quantity).

4- Daily supervision and monitoring on construction work on site for activities implemented and, Liaise and coordinate with implementing partners/contractors, relevant to the local authority, beneficiaries and other stakeholders to ensure smooth and timely implementation of the project activities;

5- Support facilitation of regular communications and organize meetings with governorate counterparts, and the partners and develop effective partnership;

Design and supervision then implementation the below projects belong to (Directory of works-Dohuk Gov.)

Below some projects that implement: -

1- Constructions access roads in Bagerat, Zewa, Mangesh, Bajlor, Besre and Ozmana roads.

2- Village access roads (Karble, Beshinke.Kamaka, Gilbish, Guley and Zewa Shekh Perpose).

3- Maintenance the main road between Dohuk and Aqre.

4-Supervision Zakho projects internal roads for the Ibrahim Khaleel commercial complex, shopping building in Ibrahim Khaleel commercial complex and other projects.

5- Supervision the implementation of Ashanki Bridge.

6- Maintenance of several roads over all Dohuk Gov.

7- And more than (100) another projects over all Dohuk Governorates