



## Academic Curriculum Vitae

### Personal Details

<b>Name (Full)</b>	Ayman Abdel Rahman Mohamed Ismaeil
<b>Academic Title</b>	<b>Assistant Professor &amp; Former Head of Department</b> Records & Archives Management Department. College of Business Administration
<b>Tel</b>	+968 90542495
<b>Email</b>	ayman.ismaeil@asu.edu.om aymanarmi@yahoo.com
<b>Nationality</b>	Egyptian

### Higher Education

<b>Degree Title</b>	<b>Institution (Country)</b>
<b>(Ph.D.)</b> Electronic Archives of On-line Arabic Newspapers: An Analytical Study as a Model of Specialized Quality Archives. <b>2014</b> <b>Ph.D.</b> The certificate has been equivalented from MOHERI Oman in 2019.	Cairo University. Egypt

<p><b>(MA) Master</b> Documentary Communications &amp; Information Services in. 2000.</p> <p><b>M.A.</b> Certificate has been equivalented from MOHERI Oman in 2019.</p>	Cairo University. Egypt
<p><b>(BA) Bachelor</b> of Documents and Information in 1993/1994</p> <p>The certificate has been equivalented from MOHERI Oman in 2019.</p>	Cairo University. Egypt

## Experience

Date of Start	Finish Date	Job Title	Institution (Country)
10/2016	Present	Current Position:  <b>Assistant Professor, Department Records and Archives Management Dept.</b> <b>Former Head of Department.</b>	A' Sharqiyah University College of Business Administration.  Oman
1/2016	6/2016	<b>Visiting faculty member Information Studies Dept.</b>	Sultan Qaboos University College of Arts & Social Science.  Oman
1/2001	1/2013	<b>Lecturer in Library and Information Science Dept.</b>	October 6 University Faculty of Social Science. Egypt
1/2013	1/2016	<b>Deputy Director of Central Library.</b>  <b>Duties and Responsibilities :</b>  1. Planning, implementation, and follow-up of work that allows the library to perform its mission efficiently and smoothly.	October 6 University. Egypt

		<ol style="list-style-type: none"> <li>2. Contributing to the preparation of the library's draft annual budget and presenting it to the Board of Trustees for approval.</li> <li>3. Approval of spending from the funds allocated in the university's budget within the limits of the powers granted to it to purchase various information resources, subscribe to local and foreign periodicals, and propose the purchase of modern devices and equipment necessary to develop the work.</li> <li>4. Technical supervision of workers and following up on their work.</li> <li>5. Preparing annual reports on staff performance and library activities and presenting them to officials.</li> <li>6. Representing the library in relevant meetings inside and outside the university.</li> <li>7. Holding periodic meetings with the library staff to discuss work problems.</li> <li>8. Organizing training for library workers to raise their scientific and practical level.</li> <li>9. Developing the library's performance to achieve its mission and keep pace with modern technologies.</li> <li>10. 12. Study the topics presented to the Library Committee, prepare studies related to them, and follow up on the implementation of the committee's decisions and recommendations.</li> <li>11. Preserving the library's collections, facilitating use of them, and handing over their holdings in solidarity with his assistants among the library's employees.</li> </ol>	
2000	2001	<b>Manager of Staff Affairs</b>	October 6 University Egypt

1994	2000	<b>Researcher in the library, translation, and Documentation Unit for staff members for all universities in Egypt.</b>	Supreme Council of Universities Egypt
1993	1994	<b>Assistant lecturer.</b>	Mansoura University Faculty of Education Egypt

## Courses Taught

Course Title	Year
1. Public Libraries	2001-2013
2. Academic Libraries	2016-2023
3. Library and electronic research resources	2001-2005
4. Introduction to Archive	2001-2019
5. Records Management	2001-2005
6. References and resources of Heritage	2001-2005
7. System analysis	2006-2010
8. English specialists	2006-2019
9. Archiving legislation	2006-2010
10. General information resources	2006-2010
11. Electronic government	2006-2010
12. Current records management	2010-2014

13. Electronic Archives	2010-2022
14. Data Base	2010-2014
15. Introduction to Information technology	2010-2014
16. Information science	2014-2019
17. Skills in English for RAMS's Students	2014-2018
18. Classification and cataloging of Libraries and documents	2014-2018
19. Graduating Projects	2014-2022
20. E. Documents	2014-2018
21. Scientific Research Methods	2014-2022
22. Life Cycle of Documents	2014-2018
23. Archive of Science	2014-2018
24. Diplomatic Science & Applications	2014-2022
25. Electronic Documents	2018-2020
26. Introduction to Information Sciences	2018-2020
27. Introduction to Information Technology	2018-2022
28. Laws related to documents	2018-2022
29. Management Communications	2018-2022

30. Scientific Research Methods	2018-2022
31. Electronic Management	2018-2022
32. Internship	2018-2022
33. Ethics of Scientific research	2018-2022

## Subjects of Research and Scholarly Interest

1. Electronic Archives
2. Records Management
3. Diplomatic
4. Documentary Communications
5. Big Data
6. Cloud Computing
7. Archives Professionals
8. Information Science
9. Web Archiving
10. Arab Impact Factor
11. Learning Recourse Centres

## Publications Journals

Name of Journal	Date Published	Article Title	Author/s Name/s	Peer-reviewed (Yes/No)
1-Information Sciences Letters  Q2 SJR 2021 0.38  Scopus Q2	Accepted	Public Libraries as Public Notary Office Bookkeepers as Notary Officers	Ayman Ismaeil Hisham Al Ghunaimi Ramzi Sallam	Yes
2-Journal Al-Andalus for Humanities and Social Sciences  ARCIF, Q3	September 2023	Blockchain and Documentation of Transactions Governmental Foundation Mohamed Bin Rashid for Housing as a Model	First Author : Ayman Ismaeil	
3- Information Sciences Letters  Q2 SJR 2021 0.38  Scopus Q2	01 June 2023.  <a href="https://www.naturalspublishing.com/Content/Iss.asp?IssID=1994">https://www.naturalspublishing.com/Content/Iss.asp?IssID=1994</a>	Cloud Storage of Records in Business Environment Challenge & Risks	First author: Ayman Ismaeil	Yes
4-Information Sciences Letters  Q2 SJR 2021 0.38  Scopus Q2	01 June 2023.  <a href="https://www.naturalspublishing.com/Content/Iss.asp?IssID=1994">https://www.naturalspublishing.com/Content/Iss.asp?IssID=1994</a>	Electronic Marketing and Digital Transformation for Culture Heritage. 2022	Ayman Ismaeil	Yes
5-Journal Al-Andalus for Humanities and Social Sciences  ARCIF, Q3	10 July 2023  <a href="http://andalusuniv.net/AUSTNEW/content/Customer.php?pid=515&amp;menu=showNumM&amp;page=122">http://andalusuniv.net/AUSTNEW/content/Customer.php?pid=515&amp;menu=showNumM&amp;page=122</a>	Managing and making open government data available in the Sultanate of Oman Our Oman platform as a model through the Oman 2040 vision.2022	Ayman Ismaeil	Yes

6-Electronic Interdisciplinary Miscellaneous Journal	2020 <a href="https://www.eimj.org/up/ode/images/photo/">https://www.eimj.org/up/ode/images/photo/</a>	National Archives & Their Importance as One of the pillars of National Sovereignty in the Sultanate of Oman (Reality and the Future) Archival Analytical Study.	Ayman Ismaeil	Yes
7-Conference Book  Published in the conference proceedings book Conference.  International Conference 5 <sup>th</sup> of Arab Impact Factor	19-21 November /2020  Arab Republic of Egypt	Future of Archives in the Digital Age.	Ayman Ismaeil	Yes
8-Electronic Interdisciplinary Miscellaneous Journal	7 March 2020  Kingdom Of Jordan	National Archives & Their Importance as One of the pillars of National Sovereignty in the Sultanate of Oman (Reality and the Future) Archival Analytical Study	Ayman Ismaeil	Yes
9-Forum Book.  Published in the conference proceedings book Conference.  The third scientific forum	24-February 2019  Colleges of Applied Sciences - Ibra State - Sultanate of Oman.  Joint research presented to the third scientific forum for workers in the field of document management.	Electronic archiving from document management to content management	Ayman Ismaeil	Yes



10-Conference Book  Published in the conference proceedings book Conference.  October 6 University &Zewail University	8-10 February 2019  Arab Republic of Egypt	Digital Personal Archives	Ayman Ismaeil	Yes
11-Conference Book  Published in the conference proceedings book Conference.  Conference Zewail University	5-9/5/2017  Arab Republic of Egypt	دور الارشيفات الوطنية فى تنمية وتطوير السياسات الوطنية للمعلومات  (دراسة حالة على هيئة الوثائق والمحفوظات الوطنية بسلطنة عمان كأحد الأرشيفات الوطنية المساهمة فى تطوير سياسات قياسات المعلومات بسلطنة عمان)	Ayman Ismaeil	Yes
12-Conference Book  Published in the conference proceedings book Conference.  Conference Kazan state University in Russia	22/23 February 2008	The Documents (Manual and Electronic) and their Importance for Communication Services.	Ayman Ismaeil	Yes
13-Conference Book  Published in the conference proceedings book Conference.  Conference October 6 University	29 June 2006.  Arab Republic of Egypt	Information Science& Studies in October 6 University	Ayman Ismaeil	

## **Research Projects / Collaborations:**

Faculty	Title of Research Project	Field / Research Centre / Collaboration	Date/Duration
Ayman Ismaeil	Documenting the audio-visual cultural heritage in the library of the Ministry of Information (radio and television) November 2021	Field: Records & Archives Management / Research Centre: Documents and archival information systems / Collaboration: College of Arts & Social Sciences Sultan Qaboos University	Date: 2021/2022 Duration: 2 years
Ayman Ismaeil	Electronic archives of Arab newspapers available on the Internet in the Sultanate of Oman	Information Technology and Communication (ICT)  URG College of Business Administration	Date: 2021/2022 Duration: 2 years
Ayman Ismaeil	GRG (The Impact of the Benchmarking on the Employees' Job Performance in Omani Higher Education Institutions	Education and Human Resources (EHR) GRG TRC COBA	Date: 2021/2022 Duration: 2 years
Ayman Ismaeil	Toward incubators within Higher Education Institutions to enhance Omani students 'creativity	Education and Human Resources (EHR) GRG TRC	Date: 2021/2022 Duration: 2 years



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## Books/Chapters

Chapter Title	Author/s Name/s	Date Published	Book Title	Name/s of Book Editor/s	Publisher Name
<b>Published Book:</b> Electronic Archives of Arab Newspapers on the Internet	Ayman Ismaeil	2020  ISBN 978-977-6779-068 Pages 249	Electronic Archives of the Arab Online Newspapers on the Internet	Alwady for publishing of universities	Alwady for publishing of universities
<b>Published Book:</b> Library and electronic search resources	Ayman Ismaeil	2007	Libraries and electronic search resources	Textbook	October 6 University.  Arab Republic of Egypt.
<b>Published Book:</b> Recorded and Documentation	Ayman Ismaeil	2006	Recorded and Documentation	Textbook.	October 6 University.  Arab Republic of Egypt.
<b>Published Book:</b> Records management	Ayman Ismaeil	2005	Records management	Textbook.	October 6 University.  Arab Republic of Egypt.

## Conference/Symposium

Name of Conference	Date (and City/Country) Held	Article Title	Author/s Name/s	Peer-reviewed (Yes/No)
<b>Webinar</b>	30/11/2022 <b>Oman - Online</b> <b>2 Hours</b>	<b>Digital Archives: Current Opportunities and Future Trends</b>	Ayman Ismaeil Participant	
<p>Kafr el shikh university in Egypt.</p> <p>Name of Conference:</p> <p>The development of human sciences in ERA digitization and the new republic.</p> <p>Sharing and attends</p>	<p>Egypt</p> <p>Accepted</p> <p>26-29 /10/2022</p> <p>4 DAYS</p>	<p>Open data ... opportunities and challenges and the extent of its application through the vision of Oman 2040 (Sultanate of Oman as a model)</p>	<p>Ayman Ismaeil</p>	<p>Yes</p>

<p>Conference title: Integration of national information and knowledge institutions in the country: Libraries, archives and museums The Arab Federation for Libraries &amp; Information (AFLI)</p> <p>Sharing by Scientific Papers not attends.</p>	<p>Abu Dhabi Accepted AFLI 33rd 31 October / 02 November 2022 3 Days</p>	<p>Cloud Storage of Records in Business Environment Challenges &amp; Risks</p>	<p>Ayman Ismaeil</p>	<p>Yes</p>
<p>Webinar</p>	<p>Augusts 17 ,2021</p>	<p>The role of the public and private sectors in the Arab content industry.</p> <p>Arabic Union Catalog</p>	<p>Ayman Ismaeil Participant</p>	<p>Yes</p>
<p>Webinar</p>	<p>July 13, 2021  United Arab Emirates</p>	<p>Bright TALK  OT NETWORKS VISIBILITY AND SECURITY</p>	<p>Ayman Ismaeil Participant</p>	<p>Yes</p>
<p>Symposium</p>	<p>April 26, 2021  A' Sharqiyah University  Oman</p>	<p>presentation of an online lecture organized by the Business Administration Group at the College of Business Administration entitled:  Internet technologies in documentary and</p>	<p>Ayman Ismaeil Presenter</p>	<p>Yes</p>



		administrative communications.		
FORUM	April 12, 2021. A' Sharqiyah University Oman	Representing the College of Business Administration in the periodic meeting with students Grade 12 North Al Batinah School Students Forum.	Ayman Ismaeil Presenter	Yes
Symposium	April 4, 2021. A' Sharqiyah University Oman	Presentation of an online lecture organized by the Office of Scientific Research on the day of the celebration of Scientific Research Day at Sharkia University. Title of the lecture: Development of information awareness and information literacy.	Ayman Ismaeil Presenter	Yes
Symposium	March 28, 2021. Tunisia	Participation in an online symposium organized by the Arab Federation for Libraries and Information (AFLI) entitled: The role of information institutions and their services in supporting the trend towards a knowledge economy.	Ayman Ismaeil Participant	Yes
Workshop	March 16, 2021. KSA	Participation in a workshop organized by Arab Union Catalog in the Kingdom of Saudi Arabia entitled:	Ayman Ismaeil Participant	Yes

		Qualitative Research Methodology in the Humanities in the Arab World: Reality and Challenges.		
Symposium	March 14, 2021.  IRAQ	Participation in an online symposium organized by the Central Technical University in Iraq entitled:  Arab and local experiences of university libraries in dealing with the Corona pandemic.	Ayman Ismaeil Participant	Yes
Workshop	March 9, 2021.  A' Sharqiyah University	Participation in a workshop organized by the Business Administration Group entitled: How to market yourself via LinkedIn.	Ayman Ismaeil Participant	Yes
Workshop	March 9, 2021.  KSA	Participation in a workshop organized by Arab Union Catalog in the Kingdom of Saudi Arabia entitled: The roles and skills of library and information specialists: the vision of the private sector.	Ayman Ismaeil Participant	Yes
Symposium	February 20, 2021.  UAE	Participation in an online symposium organized by the Juma Al Majid Center for Heritage and Culture in the	Ayman Ismaeil Participant	Yes

		<p>United Arab Emirates, entitled:</p> <p>The role of cultural media in community service.</p>		
FORUM	<p>February 16, 2021.</p> <p>A'Sharqiyah University</p> <p>Oman</p>	<p>Representing the College of Business Administration in the periodic meeting with students.</p> <p>A virtual open day for North A'Sharqiyah Schools Grade 12 Male and Female.</p>	<p>Ayman Ismaeil</p> <p>Presenter</p>	Yes
Symposium	<p>February 10, 2021.</p> <p>A'Sharqiyah University</p> <p>Oman</p>	<p>Presentation of a seminar organized by the Learning Resources Center to discuss my latest scientific publications entitled:</p> <p>The electronic archives of the Arab Online newspapers.</p>	<p>Ayman Ismaeil</p> <p>Presenter</p>	Yes
Workshop	<p>February 2, 2021.</p> <p>KSA</p>	<p>Participation in a workshop organized by Arabic Union Catalog in the Kingdom of Saudi Arabia entitled:</p> <p>Culture Challenges in Contemporary Societies.</p>	<p>Ayman Ismaeil</p> <p>Participant</p>	Yes

FORUM	January 24-25, 2021.  A'Sharqiyah University  Oman	Representing the College of Business Administration in the periodic meeting with students.  A virtual open day for South A'Sharqiyah Schools Grade 12.	Ayman Ismaeil  Presenter	<b>Yes</b>
Workshop	December 29, 2020.  KSA	Participation in a workshop organized by Arab Arab Union Catalog in the Kingdom of Saudi Arabia entitled:  The Arab Gulf states and the reality of investment in the knowledge-based economy.	Ayman Ismaeil Participant	<b>Yes</b>
Workshop	December 13-23/ 2020	Participation in 4  training  workshops  organized  by the  University  of  Technology	Ayman Ismaeil Participant	<b>Yes</b>

		<p>and Applied Sciences, Sultanate of Oman - North A'Sharqiya h - Ibra as follow:</p> <ol style="list-style-type: none"><li>1) How to design within app. 3D Max.</li><li>2) How to avoid Common mistakes in the Arabic language</li><li>3) How to write Alhamzat in Arabic Language</li><li>4) Introduction to Internet Protocol</li></ol>	
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30th Conference “International Archival Day” 2020	07-08/12/2020 Italy / Slovenia (Online)	Attendance & participation	Ayman Ismaeil Participant	No
Symposium	November 29, 2020.  IRAQ	Participation in the electronic symposium organized by the University of Kufa in Iraq entitled:  Brain dominance and learners’ personality patterns in the educational process.	Ayman Ismaeil Participant	
International Conference 5th of Arab Impact Factor	Cairo 19- 21/11/2020 Egypt	Future of Archives in the Digital Age.	Ayman Ismaeil	Yes
Symposium	October 28, 2020	Participation in a symposium for experts in the field of archives by Professor Margot note entitled: Implementing  Collection  management  systems.	Ayman Ismaeil Participant	

Symposium	October 18, 2020.  A`Sharqiyah University  Oman	Participation in an online Symposium organized by A`Sharqiyah University - Learning Resource Center entitled:  Take advantage of the electronic resources available in the Omani Virtual Scientific Library.	Ayman Ismaeil Participant	
Workshop	September 22/09/2020  A`Sharqiyah University  Oman	Effective use of MS Teams & Moodle interchangeably for affective learning.	Ayman Ismaeil Participant	
Symposium	September, 17 2020.  A`Sharqiyah University  Oman	Professional Development Week Sunday 13th September 2020.	Ayman Ismaeil Participant	
Webinar	UNESCO – Webinar 27/08/2020 Paris – France	How can Archives, Libraries and museums help fight the disinfodemic amid the COVID-19 pandemic,	Ayman Ismaeil Participant	
Webinar	webinar presented by archives leader, author, and consultant Margot Note. 28/01/2020.	Implementing Collections Management Systems.	Ayman Ismaeil Participant	
Symposium	A` Sharqiyah University - Learning Resource center on 15-10-2019  Oman	Research strategies on the Internet	Ayman Ismaeil	No
Symposium	Chamber of Industry and Commerce in the North East Governorate - Ibra state	The importance of documents and archives in the business community	Ayman Ismaeil	No

	August 2019.Oman			
Symposium	A Sharqiyah University - Learning Resource Center on 30-4- 2019	Effective training skills for University students.	Ayman Ismaeil	No
الملتقى العلمى الثالث للعاملين فى مجال ادارة الوثائق	2019-2-24 كلية العلوم التطبيقية - ولاية عبرى - سلطنة عمان	الأرشفة الالكترونية من إدارة الوثائق الى ادارة المحتوى	Ayman Ismaeil	Yes
International Conference 2nd of Arab Impact Factor	Zewail University Cairo 5-9/5/2017 Egypt	دور الارشيفات الوطنية فى تنمية وتطوير السياسات الوطنية للمعلومات  ( دراسة حالة على هيئة الوثائق والمحفوظات الوطنية بسلطنة عمان كأحد الارشيفات الوطنية المساهمة فى تطوير سياسات قياسات المعلومات بسلطنة عمان)	Ayman Ismaeil	Yes
International Conference of Mathematics &Information Science	February 8- 10/2/2019	Digital Personal Archives	Ayman Ismaeil	yes
International Conference 4th of Arab Impact Factor	June 29/30 2018 EAU	Personal Archives and their importance for AIF.	Ayman Ismaeil	Yes
Scientific International Conference of Records &Archives	April 25 – 26/4/2018	هيئة الوثائق والمحفوظات الوطنية كأحد دعومات السيادة الوطنية بسلطنة عمان  دراسة تحليلية أرشيفية تشريعية	Ayman Ismaeil	No



		الواقع والمستقبل		
Symposium	Chamber of Industry and Commerce in the North East Governorate - Ibra State April 30-4/2018 <b>Oman</b>	the Records & Archives and are Importance in our life and Business	Ayman Ismaeil	Yes
1st Innovation Conference	December 20 and 21, 2017 A'Sharqiyah Uni- College of Business Administration	Member of the Organizing Committee / for A'Sharqiyah Uni. 's 1 <sup>st</sup> Innovation Conference	Ayman Ismaeil	
International Conference for Engineering and Information Science	22/23 February 2008 Federation Russia	The Documents (Manual and Electronic) and their Importance for Communication Services.	Ayman Ismaeil	Yes
Training Course for 2 weeks	Criminal Investigation Department in the Kingdom of Saudi Arabia 2008	Electronic Archives and Information Preservation Systems.	Ayman Ismaeil	Yes
Annual Conference of Library, Information, and Archives	29 June 2006. Cairo -Egypt	Information Science & Studies on October 6 University	Ayman Ismaeil	Yes

## Supervision of theses & Dissertation:

1- External reviewer Master thesis “Impact of administrative developments in governmental work on the mechanism of keeping documents and archives in the Sultanate of Oman Field Study: Ministry of Heritage and Tourism” - COBA- A ‘Sharqiyah univ. 2022.

2- واقع حو كمة الوثائق في دوائر الوثائق في المؤسسات العمانية ، رسالة ماجستير ، جامعة السلطان قابوس ، كلية الآداب والعلوم الاجتماعية ، قسم دراسات المعلومات مناقش خارجي 2023/1.

## Activities and Professional Development:

Date	Activity or Event	Participating, Faculty	Institution/sponsor	Synopsis
February 2022	Submitting a proposal for a master's program in Records and Archives Management	Dr. Ayman Ismaeil Dr. Salem Alabri Dr. Abdul Hakim Mohamed Dr. Mohamed Ezz Eldin Dr. Saleh Al Sinawi	College of Business Administration A'Sharqiyah University	master's program in Records and Archives Management in Records & Archives Management Department.
March 2022.	Participation in the second student cultural week at the National Records and Archives Authority.	College of Business Administration	National Records and Archives Authority.	Participation in the second student cultural week at the National Records and Archives Authority.
March 2022.	Registration of some students of the department to join the national training program - preparation - EIDAD.	College of Business Administration	National Training Program (EIDAAD)	Training from national Program EIDAAD

April 2022	Registration of some students of the department in the Microsoft Office Specialist Program	College of Business Administration	MOHRI	Training course to get Microsoft Office Specialist Program from MOHRI.
April 2022	A special lecture in the department's seminar entitled Documents and Information Studies between Reality and Future Challenges.	College of Business Administration	College of Business Administration	Documents and Information Studies between Reality and Future Challenges
April 2022	Supervising the department's seminar from one of the delegated colleagues for some time, entitled: Document Classification Law.	College of Business Administration	College of Business Administration	Document Classification Law. This lecture is very important to all government institutions.
April 2022	Preparing and presenting a policy for students with special needs within the college's activities to share knowledge	College of Business Administration	College of Business Administration	policy for students with special needs. explain all of things and instruction for this policy of all Faculty members.
May 2022.	Attending an event on Thursday commissioned by the President of the University to prepare for academic accreditation.	College of Business Administration	A'Sharqiyah University	preparing for academic accreditation.
June 2022	Participating in the university day and representing the college in presenting its programs and achievements 2022.	College of Business Administration	A'Sharqiyah University	The university day and representing the college in presenting its programs and achievements 2022.

November 2021. December 2021 December 2021 March 2022	Supervising the activities of the Business Administration Group, which are as follows: 1) Management Camp Event 09-11-2021 2) Collect and win event 12/14-2021  3) The effectiveness of solving it without words 14-12-2021 4) HACKER EVENT March 2022	College of Business Administration	College of Business Administration	activities of the Business Administration Group and I'm supervisor of this Group .
20 November 2022	International Symposium: Introducing the first scientific Symposium for document management in the digital environment	All specialists and Faculty Members in OMAN and outside of OMAN	College of Business Administration  A'Sharqiyah University	Introducing the first scientific Symposium for document management in the digital environment.
11 January 2023	Workshop: Archiving of Assessed Students Work Policy	College of Business Administration	A'Sharqiyah University	Presented this policy to all colleagues at College of Business Administration - A'Sharqiyah University

## leadership and Membership:

- 1) Chair of Session International Conference 4<sup>th</sup> of Arab Impact Factor, EUA.
- 2) Membership: ICA. International Council on Archives (France)
- 3) Member of the Egyptian Association for Libraries, Information, and Archives - Egypt
- 4) Member of the Arab Society for Information Systems and Technology - Egypt
- 5) Member of the Egyptian Society for Information Technology – Egypt.

Member of the Scientific Research and Enterprise Committee College of Business Administration

- 6) – A'SHARQIYAH UNIVERSITY – Oman

Mentor Business Administration Group (College of Business Administration

- 7) / A'SHARQIYAH UNIVERSITY) 2018 – Now A'SHARQIYAH UNIVERSITY . Oman

Head of Special needs Students Committee in College of Business Administration

- 8) 2018 – Now A'SHARQIYAH UNIVERSITY. Oman

Head of Social Committee in College of Business Administration

- 9) 2017 Now - A'SHARQIYAH UNIVERSITY. Oman

Head of Schools Reach-out Committee in College of Business Administration

- 10) 2017 Now - A'SHARQIYAH UNIVERSITY. Oman