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ENG. ANIS M. HAMSS - RÉSUMÉ

EDUCATION

SHOHDA RAFAH HIGH SCHOOL, 2001-2004
BACHELOR OF ENGINEERING (BUILDING ENGINEERING) - 2011, SCIENCE & TECHNOLOGY COLLEGE, KHAN YOUNIS, GAZA STRIP
CLASSES INCLUDED ADVANCED ENGLISH

SKILLS & ABILITIES

- **Communications:** Good written, verbal and presentation skills in Arabic and English. Use proper grammar and have a good speaking voice.
- **Interpersonal Skills:** Able to get along well with co-workers and accept supervision. Received positive evaluations from previous supervisors. Self-motivated, initiative, high level of energy.
- **Flexible:** Willing to try new things and am interested in improving efficiency on assigned tasks. Tolerant and flexible to different situations.
- **Attention to Detail:** Concerned with quality. Produce work that is orderly and attractive. Ensure tasks are completed correctly and on time. Decision making, critical thinking, organizing and planning.
- **Hard-working:** Throughout high school and college, worked long hours in strenuous activities while attending school/college full- time. Often managed as many as 65 hours a week in school/college and other structured activities while maintaining above-average grades.
- **Other:**
 - ✓ Speak two languages (Arabic and English).
 - ✓ Leadership communication skills.
 - ✓ Business leadership skills.
 - ✓ Technical and technological skills.
 - ✓ Organizational skills.
 - ✓ Critical thinking, decision-making and problem solving skills
 - ✓ Planning and organizing.
 - ✓ Project management skills: Influencing, leading, negotiating and delegating abilities.

- ✓ Conflict resolution
- ✓ Adaptability
- ✓ Tolerant to stressed situations
- ✓ Excellence Personal Communication skills.

EXPERIENCE

MONITORING ENGINEER AT UNRWA

Jan 9, 2016 to July 9, 2016

Responsibilities:

- Monitoring Engineer at the UNRWA's concrete factories, implemented through field visits to the authorized beneficiaries/projects/large scale/infrastructure projects and batch plants through observing, detecting, and reporting any variances/discrepancies between delivery notes, invoices, allocations, implemented works and the ERP
- Monitoring, reviewing and reporting any discrepancy of the authorized beneficiaries/projects/large scale projects and batch plants
- Advise, investigate and collect proof of any excess or shortage of materials to document any diversion/discrepancies of 'dual-use' materials
- Submit periodic reports to the MMU Senior International Stick Monitor Team; Reports included results of monthly monitoring, investigation, as well as any discrepancy or deficiency raised

ENGINEER DESIGNER, GLAMOUR FOR ENGINEERING & INTERIOR. EVENING SHIFT

Sep 2011 to Dec 2014

Responsibilities:

- Designed and prepared engineering designs, plans, drawings, specifications, and cost estimates
- Researched project design requirements
- Prepared preliminary design studies
- Assisted in the review and evaluation of project proposals and engineering specifications submitted by private engineering firms
- Coordinated design proposals with utility companies and other agencies
- Prepared draft agreements between the City and developers
- Assist in surveying work needed for design and construction of public works projects
- Performed field checks of project sites or survey areas to verify survey results or features
- Provided information and respond to complaints and concerns from the public
- Assisted in the development of revised design and construction standards for public works structures and appurtenances
- Prepared engineering studies and reports
- Maintained and updated Pavement Management System including distress surveys on site.

**INFRASTRUCTURE/ UTILITIES, DAMAGE ASSESSMENT ENGINEER, RAFAH, THE PALESTINIAN
MINISTRY OF PUBLIC WORKS AND HOUSING (PMPWH) IN COLLABORATION WITH UNITED
NATIONS DEVELOPMENT PROGRAMME (UNDP)**

Sep 2014 –Nov 2014

- Assess the damage caused by the war on Gaza 2014, the quantities needed for reconstruction or rehabilitation.
- One of the Engineers in the committee formed by the PMPWH and the UNRWA to resolve outstanding issues.
- Conduct of site visits, work surveys and quantity surveying through monitoring assessments visits for a range of beneficiaries/projects the PMPWH has approved.
- Follow up the progress of construction levels and matching it with permitted construction materials for each stage and issue reports for the next levels or reporting non-matching cases.

SUPERVISOR ENGINEER & ENGINEER SURVEYOR, RAFAH MUNICIPALITY, RAFAH CITY

March 2013 –Feb 2014

Responsibilities:

- Contributed to and supervised the setting up of GIS office.
- Produced Survey drawings using TEC and AutoCAD.
- Produced Detailed Survey reports and Setting out reports.
- Competent user of Topcon Link theodolite positioning system.

Land Surveyor

- Spent 9 months in Rafah city carrying out site surveys using electronic Total Station device, automatic level and GPS.
- Setting out various sites and positioning drainage using various techniques.

SUPERVISOR ENGINEER & ENGINEER DESIGNER, AL- SHUKA MUNICIPALITY, RAFAH CITY

Aug 2012 – Jan 2013

Responsibilities:

- Develop designs to satisfy technical specifications and quality.
- Check design calculations of designers and other engineers within the team.
- Allocate work to other members of team in order to

ensure delivery of design to quality, time and budget.

- Select and strategize allocation of work to sub-contractors.
- Prepare contract documents and review and evaluate tenders for construction projects.
- Supervise technicians, technologists and other engineers and review and approve designs, calculations and cost estimates
- Act as project or site supervisor for land survey and construction work
- Coordinated public works engineering activities with private engineering firms, developers, vendors, and the public
- Design and supervision of several internal streets
- Assess the damage caused by the war on Gaza 2011/2012, the quantities needed for reconstruction or rehabilitation.

SUPERVISOR ENGINEER & ENGINEER DESIGNER, KHUZAA CO. FOR CONSTRUCTION & GENERAL TRADE LTD, RAFAH

Jan 2012 – Nov 2012

Responsibilities:

- Started out as junior site engineer responsible for documents and assisting senior engineers and promoted to site engineer in building new housing units for those who got their homes damaged or destroyed by the Israeli successive wars on Gaza
- General site supervisory duties for development of three commercial apartment blocks including car parks and other public facilities
- Ensuring that all assigned work is completed on time and within agreed budgets
- Supervising Projects: including in house, external contractors and sub-contractors
- Attending meetings and competently communicate with Clients, Contractors and major asset owners and stakeholders
- Setting out Project works in accordance with Drawings & Specification
- Producing and processing financial measurements

**REASONS FOR
CONSIDERATION**

My previous experiences have enabled me to develop adaptability, leadership, and excellent communication skills. Meanwhile I have been able to hone my work ethic, teamwork skills, and positive attitude. These tools give me the confidence to approach employment as an opportunity to develop both my projects and myself as a fresh graduate. I have a high interest in working for a firm that is at the forefront of the industry that could give me the opportunity to create documents that would make a difference for many businesses, schools, and individuals.

I also have a very good background in using many design programs. And I am proficient at AutoCAD, ROBOT, Microsoft Project, Sap 200, STAAD Pro, and Microsoft Office, 3D Studio Max packages and TECS Topcon for survey purposes.

**ADDITIONAL
CERTIFICATES**

- Member of the Association of Engineers
- Management Skills at Institute of Human Development: May 19 2012
- Certificate of Appreciation, Science & Technology College: May 2011
- Electrical Extensions, Association of Engineers, Gaza: March 2010
- STAAD Pro, Association of Engineers, Gaza: Feb 2010
- Sap 2000, Association of Engineers, Gaza: Feb 2010
- Microsoft Project, Association of Engineers, Gaza: Nov 2012
- ROBOT, Association of Engineers, Gaza: Jan 2013
- Certification of Appreciation from University of California for taking part in Constructions Renovation program (Sep 2016 to Nov 2016), providing valuable suggestions on Earthquake-resistant Foundations and Materials, besides the detailed designs and models in this regard.

REFERENCES AVAILABLE UPON REQUEST

