ABDERRAZAK LOULIZI

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PROFESSIONAL SUMMARY

https://www.linkedin.com/in/abderrazakloulizi/
M.Tech in Electronics, MBA in IT, PMP®
Lecturer in IT, Developer, IT Manager, IT Project Manager,
Co-founder, PMO.

Focused Project Manager adept at planning, directing and maintaining continuous operations in various departments. Experienced in directing manufacturing employees and keeping efficient production in accordance with quality standards. Applying creative and analytical approach to operations for continuous process improvement. Skilled at identifying or anticipating problems and providing solutions. Excels through mentoring, training and empowering team to excel in performance.

SKILLS

- PMO - (Project, program, portfolio, people, prioritization) Management Office.
- Project Team and Stakeholder Management
- Project Quality Management
- Advanced Projects Management
- Project Risk Management
- Principles of Management
- Foundations of Project Management
- Project Leadership
- Project Resources and Time Management
- Agile Project Management
- Global Project Management
- Program and Portfolio Management
- Microsoft Project
- MIS -(Management Information System)
- Databases
- Organizational Development
- Coaching
- Communication

- Teamwork
- Business process re-engineering
- Advanced problem solving
- Project planning and development
- Lean manufacturing and design
- Procedure development
- Change Control Processes
- Programming Languages
- Budgeting
- Project estimation and bidding
- Contract Management
- Project Management
- Strategic planning
- Systems Installation, Configuration and Upgrading
- Technical Support
- Startups and turnarounds background
- New product introductions strategies
- Functional & Business Requirements

Information Technology Project Manager, 04/2019 to 04/2021

Bani Amr Group – Riyadh, Saudi Arabia

- Worked closely with management teams to plan, develop and execute technical strategies aligned to client's vision.
- Liaised effectively with others to promote ongoing network design, reevaluation and optimization, scaling with company growth.
- Interviewed, hired and trained staff, leading performance reviews and offering constructive feedback.
- Employed tools and methods to track progress throughout lifecycle of projects or initiatives.

Director Of Information Technology, 06/2013 to 03/2020

Bani Amr Contracting Establishment – Riyadh, Saudi Arabia

- Analyzed department and job-related functionality requirements to align technology priorities with business needs.
- Developed and implemented technical application support and information technology policies and procedures that advanced investment needs, outcomes and performance measurements to balance continuous innovation with responsible risk-taking.
- Developed and maintained service level agreements for strategic applications and measured performance against objectives.
- Fostered positive working environment that encouraged innovation, collaboration and accountability and managed end-user needs with functional and security responsibilities.

Business Process Manager, 05/2011 to 06/2013

ARTCOM – Riyadh, Saudi Arabia

- Evaluated impact of process change on overall operation and determined return on investment.
- Responded rapidly to market shifts to make changes to corporate processes.
- Evaluated corporate business processes to align outcomes with strategic goals and corporate vision.
- Analyzed steps of activities to discern existence of business processes for formalization.

Project Business Analyst, 03/2011 to 02/2013

ARTCOM – Riyadh, Saudi Arabia

- E-Government Project
- Sharepoint, Infopath
- Ids.gov.sa
- Analyzed key aspects of business to evaluate factors driving results and summarized into presentations.
- Identified process inefficiencies through gap analysis and outlined sensible solutions.
- Assessed business requirements to forecast annual budgetary operational costs.
- Evaluated trends to understand competitive environments and assess current strategies.
- Assessed impact of current business processes on users and stakeholders and evaluated potential areas for improvement.

- Supported leadership team with reporting, analysis and business presentations to inform divisional strategies.

Project Manager, 01/2000 to 01/2011
Encyclopedia Works Cultural Production Company, EWCPCO – Riyadh, Saudi Arabia

- www.intaaj.net
- Provided detailed product orders based on project drawings and technical specifications.
- Modified and directed project plans to meet organizational needs.
- Planned, designed and scheduled phases for large projects.
- Identified plans and resources required to meet project goals and objectives.
- Led project teams through design and launch process.

Electronic Publishing & IT Department, Director, 01/1996 to 12/1999
Encyclopedia Works Cultural Production Company, EWCPCO – Riyadh, Saudi Arabia

- Directed work of lighting and sound crews to coordinate efficient production operations.
- Spearheaded innovative approaches to resource allocation and strategic planning.
- Drafted and distributed reports to assist board members with critical business decisions.
- Maintained office PCs and networks.
- Collaborated with management and fellow supervisors to organize operations and achieve demanding schedule targets.
- Configured systems according to prescribed software and hardware frameworks.
- Performed troubleshooting and repaired peripheral devices such as printers, scanners ...
- Established departmental performance goals and provided feedback for underperforming areas.

IT Manager, Lecturer, 10/1994 to 10/1995
Arts and Literature University of Manouba – Tunis, Tunisia

- Managing the information technology in the faculty
- Management Information Systems
- Implementing a research lab "speech analysis" for the experimental phonetics in the faculty with the collaboration of the laboratory of phonetics institut, Aix - Marseille University- France.
- Guided organizational technology strategy and roadmaps.
- Managed network and system performance, conducting troubleshooting, security patching and maintenance.
- Oversaw IT department operations and training.
- Coordinated IT operations activities to deliver smooth flow of daily business needs.
- Demonstrated familiarity with latest hardware, software and networking technology.

Information Technology Lecturer, 09/1991 to 06/1994
Ministry of National Education – Jendouba, Tunisia

- Introduction to information technology, Ms-Word, Ms-Excel, algorithms and data structures,
- Programming : Turbo Pascal.

Micro-Informatics Trainer, 09/1990 to 08/1991

National Institute of the Micro-Informatics – Tunis, Tunisia

- Preparing training manuals and support for many training courses like word, excel, database management systems, ..
- Conducting training sessions.
- Used coordination and planning skills to achieve results according to schedule.
- Developed team communications and information for meetings.

EDUCATION

Ph.D.: Business & Management, 2024
Management & Science University (MSU) - Selangor, Malaysia

MBA: Information Technology, 04/2010
Sikkim Manipal Institute of Technology - SMU - Gangtok, India
Grade: Very Good
Authentication : http://www.uias.org
SMU.GTK.SK.MBAIT.06100000004264

Master of Technology: Electrical, Electronics Engineering, 06/1990
ENSET (Tunis), Tunisia. Actual ENSIT (ensit.tn) - Tunis, Tunisia

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ACCOMPLISHMENTS

- Fundamentals of Project Planning and Management - Coursera
- Managing Project Risks and Changes - Coursera
- Initiating and Planning Projects - Coursera
- Budgeting and Scheduling Projects - Coursera
- Project Management: The Basics for Success - Coursera
- The Data Scientist's Toolbox - Coursera
- A Crash Course in Data Science - Coursera
- L'Intelligence Artificielle pour TOUS ! - https://www.fun-mooc.fr/
- Building a Data Science Team - Coursera
- INTRODUCTION TO CREATIVE AI - FutureLearn
- Project Management and its Role in Effective Business - FutureLearn
- IBM AI Foundations for Business Specialization - Coursera
- Microsoft Certified Systems Engineer: Windows Server 2003 (MCSE) - Microsoft
- Microsoft Certified Database Administrator (MCDBA) - Microsoft
- Microsoft Certified Solution Developer (MCSD) - Microsoft
- Setting Up a PMO - LinkedIn

- What Is a PMO - LinkedIn
- The Top PMO Challenges - LinkedIn
- Transitioning from Waterfall to Agile Project Management - LinkedIn
- Agile at Work: Building Your Agile Team - LinkedIn
- Agile at Work: Planning with Agile User Stories - LinkedIn
- Organizing Your Remote Office for Maximum Productivity - LinkedIn
- Agile at Work: Driving Productive Agile Meetings - LinkedIn
- Agile at Work: Reporting with Agile Charts and Boards - LinkedIn
- Agile Foundations - LinkedIn
- Agile at Work: Getting Better with Agile Retrospectives - LinkedIn
- Agile Project Management: Comparing Agile Tools - LinkedIn
- Agile Project Management with Microsoft Project - LinkedIn
- Become an Agile Project Manager - LinkedIn
- Cert Prep: PMI Agile Certified Practitioner (PMI-ACP) - LinkedIn
- Exam Tips: PMI Agile Certified Practitioner (PMI-ACP) - LinkedIn
- Scrum: The Basics - LinkedIn
- What Is Scrum - LinkedIn
- Delivering Results with a Business-focused PMO - LinkedIn
- Power BI Top Skills - LinkedIn
- Business Model Canvas - Coursera
- CIW - Foundation & Site designer - Calcutta - India
- CIW - Application Developer - Calcutta - India
- CIW - Enterprise Developer - Calcutta - India

CERTIFICATIONS

- PMP - Project Management Professional
- MCP - Microsoft Certified Professional

MEMBERSHIP

- PMI, Project Management Institute
- PMOGA, Project Management Office Global Alliance