

MAI SALAMEH ABED-ALFATTAH

Certified Trainers

Contact Info

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Personal Info

Birthdate: September,1983 ,Amman
Address : Um-Nowara -Amman

Gender: Female
Marital Status: Single
Nationality: Jordanian

Objective

- Seeking for challenge, looking for new things to expand my horizons.
- looking for leading team in growing company dedicated to staying on the front of newly emerging technologies and concepts .

Experience

- Trainer at Institute of Public Administration of (communication and connection skills), (Creativity and Innovation) ,(Integrated Management Skills).
- Trainer at Social Security Corporation of (job happiness), (Service Recipient Happiness),(communication and connection skills).
- Trainer at Injaz of Company Startup Program in The World Islamic Sciences & Education University (wise) 2020
- Trainer at Injaz of Pilot Project in The World Islamic Sciences & Education University (wise) 2020
- Trainer at Injaz of communication and connection skills
- Trainer at Families Development Association of Happiness
- Trainer at CRP of Promote mother and child education
- In Social Security Corporation ,as Head of financial Controller since january 2017 Till now
- In Al Wally General Trading & Shoes for Manufacturing for Bata Brands As a Head of the Accounting Department Since August 2014 Till 2016
- In AL-Yamama group for medical and enviromental supplies as a Main Accounting September 2007 Till January 2012 ,And financial Manager from February 2012 Till June 2013
- In the International Center for language and the Oval office for studies and Research as a Main Accounting Since April 2007 Till August 2007.
- In Anwar Makkah Company as a Main Accounting Since July 2004 Till December 2006.

Skills

- Good basics in computer network, (Internet)
- Dealing with all Windows & Microsoft office.
- Proficiency work on the accounting books and also use computer applications
- The use Program of (quickbooks)
- Excellent Printing in English and Arabic Languages.
- The preparation of financial , balance sheet , balance review

Education

-The World Islamic Sciences & Education University (wise) /Jordan (PHD accounting) 2023 The Title of my Dissertation Submitted: "Effect of the application of the International Standard Number "701" Communicating Key Audit Matters in the quality of the external audit the modified role of Expectation gap.

-The World Islamic Sciences & Education University (wise) / Jordan –(Master in Accounting) 2019 – with evaluation (very good) The Title of my Submitted: "The Effect of Using Accounting Information Systems in the Effectiveness of Analytical Procedures According to International Standard of Auditing No 520"

-Al- Zaytonah University / Jordan- (Bachelor's degree in Accounting) 2007 – with evaluation (very good).

Personal Skills

- Enjoy working in team environment.
- Excellent skills for communication with people.
- Hard reader and High Learning Abilities to Any New.
- Self-motivated, dynamic, persistent and hardworking, committed to quality.

Languages

- Arabic: Native language
- English: Good command of reading, writing and conversation.

Training courses

- Governmental Accountant Course at the Ministry of finance
- **TOT** Course from Ministry of Labour 2019
- Toefl Preparation from International Collage in London ICL 2017
- (**JCPA**)On Sarh Center 2016
- Computers
- Certified International Trainer from International Collage in London ICL.
- General salas Tax Law & Related Applications
- Companies and Eastablishments debt
- Capital Management
- International accounting standards and practical applications
- Improving Accounting Auditing for Measuring Performance Efficiency .