**﴿ CURRICULUM VITAE ﴾**

1. Personal Data
2. Academic curriculum
3. Professional career
4. Trainings & internships
5. Languages & computers
6. Associative activity
7. Sports activity
8. Other hobbies
9. **PERSONAL DATA**

|  |  |
| --- | --- |
| CHELBI NASRI | **Last name and first name** |
| 8 july, 1981. Tunis | **Date and place of birth** |
| Maried | **Civil state** |
| 02 | **Number of children** |
| (+216) 55835098 | **Phone number** |
| 96, rue harameyn charifeyn, cité Jardins. Mourouj 3, ben arous 2068 - Tunisia | **Adress** |
| nasrichelbi2017@gmail.com | **E-mail** |
| Since 23rd August, 2002. | **Driver's licence** |
| Project management, business creation, E-commerce, E-filing, multimedia communication, administrative consultations, public financing expert, RH training engineer, crisis management, territorial governance, ability to convince, honest, trilingual, .. | **Keywords** |

1. **ACADEMIC CURRICULUM**

2009/2011 **Research MASTER's Degree** in " Project management and business creation " (ISIG KAIROUAN)

2007/2008 Diploma of **Academic Training** of " Administrative executives " (ENA TUNIS)

2005/2006 **Professional MASTER's** **Degree** in " E-commerce and multimedia communication " (ISCAE MANOUBA)

2002/2004 **MASTER's** **Degree** in " Management of financial institutions " (ESC TUNIS)

2000/2002 **Dual** **degree** in " Economics and management " (ESC TUNIS)

1996/2000 **BACHELOR** **Degree** in " Experimental sciences " (SECONDARY HIGH SCHOOL OF MOUROUJ IV)

1993/1996 **Certificate** in " Intermediate education " (MIDDLE SCHOOL OF MOUROUJ III)

1987/1993 **Certificate** in " Primary education " (IBN MANDHOUR PRIMARY SCHOOL)

1. **PROFESSIONAL CAREER (10 work stations)**

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| --- | --- | --- | --- | --- | --- |
| **FROM** | **TO** | **ADMINISTRATION** | **DEPARTMENT** | **SUB-DIRECTION** | **GRADE/FUNCTION** |
| 15-5-2019 | **UNTIL NOW** | SEAT of GOVERNORATE of BEN AROUS | POLITICAL AFFAIRS | POLITICAL PARTIES, ORGANIZATIONS & ASSOCIATIONS | CHIEF INTERIOR OFFICER A1  (since 20-7-2020)  HEAD OF SERVICE  (since 24-9-2018) |
| 25-9-2018 | 14-5-2019 | REGIONAL TRAINING UNIT | | ADMINISTRATOR ADVISOR A1  (since 24-2-2016) |
| 22-7-2016 | 24-9-2018 | CITIZEN RELATIONS OFFICE | |
| 2-1-2016 | 21-7-2016 | HEADQUARTERS OF THE MINISTRY OF THE INTERIOR | GENERAL DIRECTION  OF REGIONAL AFFAIRS | |
| 14-6-2014 | 1-1-2016 | MONASTIR GOVERNORATE | PREFECTURE OF TEBOULBA | | DEPUTY GOVERNOR |
| 22-2-2013 | 13-6-2014 | SEAT of GOVERNORATE of BEN AROUS | DIRECTION OF NEIGHBORHOOD COMMITTEES | | ADMINISTRATOR A2 |
| 17-9-2011 | 21-2-2013 | POLITICAL AFFAIRS | PROCEDURES  & ELECTIONS |
| 15-4-2011 | 16-9-2011 | GENERAL ADM. AFFAIRS | ADMINISTRATIVE & FINANCIAL AFFAIRS |
| 9-2-2009 | 14-4-2011 | SEAT of GOVERNORATE of KAIROUAN | ECONOMIC AFFAIRS  & INVESTMENT | INVESTMENT |
| 18-9-2008 | 8-2-2009 | GENERAL ADM. AFFAIRS | LEGAL & LAND AFFAIRS |
| 18-9-2007 | 17-9-2008 | ENA TUNIS | TEMPORARY ADMINISTRATOR A2 | | |

1. **TRAININGS & INTERNSHIPS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DURATION | PLACE | THEME | ACTIVITY | - |
| 02 DAYS | TRAINING CENTER AND SUPPORT FOR DECENTRALIZATION (CFAD), TUNIS | Governance and the promotion of public service ethics | TRAINING | 2021 |
| 02 DAYS | Governance and risk management |
| 02 DAYS | Governance and the fight against corruption |
| 02 DAYS | Digitization of public administrations for the quality of services |
| 01 DAY | The legal framework and administrative management of associations |
| 02 DAYS | NATIONAL POLICE ACADEMY, CARTHAGE SALAMBO | TEAM-BUILDING | 2019 |
| 06 DAYS | BEN AROUS TOWN HALL | LOCAL GOVERNANCE OF CULTURAL ENTITIES |
| 02 DAYS | TRAINING CABINET "PMC", TUNIS | EMOTIONAL INTELLIGENCE |
| 02 DAYS | TRAINING CENTER AND SUPPORT FOR DECENTRALIZATION, TUNIS | MANAGEMENT OF CURRENT ARCHIVES |
| 01 DAY | PRESIDENCY OF GOVERNMENT, TUNIS | THE E-PEOPLE PLATEFORM | 2018 |
| 02 DAYS | TRAINING CENTER AND SUPPORT FOR DECENTRALIZATION, TUNIS | THE CODE OF ETHICS FOR PUBLIC OFFICIALS | 2017 |
| 02 DAYS | PUBLIC FUNDING OF ASSOCIATIONS |
| 03 DAYS | NATIONAL CENTER OF THE TERRITORIAL PUBLIC SERVICE OF FRANCE (ONLINE) | TERRITORIAL GOVERNANCE | 2016 |
| 02 DAYS | TRAINING CENTER AND SUPPORT FOR DECENTRALIZATION, TUNIS | THE MANUAL OF PROCEDURES  FOR TERRITORIAL DELEGATES | 2014 |
| 02 DAYS | TRAINING CABINET "CIFINFO", BARDO | THE E-FILING | 2012 |
| 02 DAYS | TRAINING CABINET "KARRAY", SFAX | THE CANADIAN LEADERSHIP REPOSITORY | 2011 |
| 01 DAY | NATIONAL COMPUTER CENTER, TUNIS | THE ORGANIZATION OF ADMINISTRATIVE MAIL | 2010 |
| 90 DAYS | MINISTRY OF FINANCE, TUNIS | NATIONAL ACCOUNTS | ADMINISTRATIVE  INTERNSHIP | 2008 |
| 90 DAYS | MINISTRY OF DEVELOPMENT AND INTERNATIONAL COOPERATION, TUNIS | CREATION OF WEBSITES | UNIVERSITY INTERNSHIP | 2006 |
| 60 DAYS | MARS TRANSIT CUSTOMS COMPANY | PRIVATE ACCOUNTING | 2004 |
| 60 DAYS | FINANCIAL MANAGEMENT | 2003 |
| 60 DAYS | HUMAN RESOURCES MANAGEMENT | 2002 |
| 30 DAYS | MINISTRY OF TRANSPORT, TUNIS | STOCK MANAGEMENT | 2001 |
| 15 DAYS | STATE OF CALIFORNIA, USA | THE ENGLISH LANGUAGE | LINGUISTIC STAY |
| 20 DAYS | SEOUL, SOUTH KOREA | TAE KWON DO | SPORTS COURSE | 2000 |
| 15 DAYS | ROME - ITALY | NATURAL DISASTER MANAGEMENT | SCOUTS TRAINING | 1999 |
| 15 DAYS | NAPLES -ITALY | THE ITALIAN LANGUAGE | LINGUISTIC STAY |
| 15 DAYS | MARSEILLE - FRANCE | FIRE FIGHTING | SCOUTS TRAINING | 1998 |

1. **LANGUAGES & COMPUTER SKILLS**

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| --- | --- |
| **APTITUDES** | **LANGUES / COMPUTER** |
| EXCELLENT | FRENCH / ENGLISH / ARABIC |
| EXCELLENT | MICROSOFT OFFICE / INTERNET |
| MEDIUM | ITALIAN |

1. **ASSOCIATIVE ACTIVITIES**

|  |  |  |
| --- | --- | --- |
| **ORGANIZATION / ASSOCIATION** | **TITLE** | **YEAR** |
| ASSOCIATION NOUR FOR AUTISM | GENERAL SECRETARY | 2022 |
| ASSOCIATION OF CIVIL PROTECTION VOLUNTEERS AT BEN AROUS | MEMBER | 2013/2014 |
| JCI - KAIROUAN | GENERAL SECRETARY | 2010 |
| TREASURER | 2009 |
| MEMBER | 2008 |
| TUNISIAN ASSOCIATION OF HIGHER SCHOOLS (ATUGE) | MEMBER | 2005/2009 |
| INTERNATIONAL ASSOCIATION  OF STUDENTS IN ECONOMICS AND COMMERCIAL SCIENCES | MEMBER | 2000/2002 |
| TUNISIAN SCOUTS | SCOUT | 1992/2000 |
|  |  |  |

1. **SPORTS ACTIVITIES**

|  |  |  |
| --- | --- | --- |
| **PALMARES** | **SPORT** | **YEAR** |
| - | AEROBICS | 2005/2022 |
| BLACK BELT (1st DAN) in 1997 | TAEKWONDO | 1992/2000 |
| SILVER MEDAL in 1986 | SWIMMING | 1985/1990 |

1. **OTHER HOBBIES**

|  |  |  |
| --- | --- | --- |
| BIKE TOURING | CHESS | TRAVELLING |
| E-LEARNING | SUDOKU | READING |

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