

Sara Mahmood

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Personal info:

Birthday: 1986

Relationship: Single.

Nationality: Iraqi.

Address: Baghdad

Place of work: Kufa .

Education:

- **PhD in Urban and Regional planning:** Iraq, university of Baghdad, Institute of urban and regional planning – Baghdad –2014 to 2017.
- **M.Sc in Urban and regional planning:** Iraq, university of Baghdad - Institute of urban and regional planning –2009 to 2012
- **B.Sc. in survey engineering:** Iraq, Survey engineering –Middle Technical University- 2004 to 2008.
- **On line curses from:** Harvard university-Indian institute of for human settlement (IIHS)-2018.

Area of Experience

- Familiar with local authorities and government partnerships including, Ministry of Planning, Mayoralty of Baghdad, Ministry of higher education, High commission for Election, college of physical planning in Kufa University, Amanat Baghdad.
- Familiar with all UN policies and procedures.
- Civil activist of good experience in working with civil society organizations.

Employment History:

- **August 2016 -2018, Program and Policy- Program Assistant at UN-Habitat.**
I work with Many components of Local Area Development program including:
 - Old Basra Conservation and recovery plan of Basra -Traditional area: It includes a conservation and development plan for Basra's historical neighborhoods that was submitted to Basra Governorate and the Basra Municipal Council in late 2017, an evaluation of the rehabilitation proposals that have been developed during the past twenty years and focus on the main obstacles that hindered the implementation of any good rehabilitation project so far in this heritage area on both sides of the Al-Ashar River.
 - Urban rehabilitation plan and Strategic spatial development of Ramadi – Mosul city
 - Municipal finance component for 4 Iraqi governorates
 - MSc in Kufa city component.
 - Urban Expansion of Qalaat Salih in Maysan
 - Governorate Urban strategies for 12 governorates of Iraq.

Main Duties:

- Report on findings and follow the progress of implementation in relation with the designed workplan
 - Watch the budget allocated for implementation and report on financial aspects.
 - Watch indicators progress
 - Manage and prepare workshops with Iraqi governorates and local counterparts on the ministries level. Assist in producing official letters, approval, meetings and reports.
 - Prepare draft field level agreements for the partnership with different partners. Lead the NGO partner performance monitoring, documentations and filing.
 - Assist in analyzing survey data and mapping (in GIS) including data collection and data entry.
 - Assist in developing of urban planning material and publications.
 - Provide logistical and administrative support to procurement tasks in line with UN procedures.
 - Habitat focal point of Iraq public sector modernization project.
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- **2012 to 2016 Ministry of Higher Education /University of Kufa / College of physical planning**
 - The head of editing the electronic newsletter for 2 years in a college (selecting the subjects and graphic design).
 - Lecturer of Geographic Information System (GIS), Remote sensing, physical planning and spatial planning.

- Supervisor of 2 B.sc graduation students' projects.
- Participation in many conferences and seminars and all relevant administrative works.
- Teaching Interests (Urban sustainability, transportation, environmental science, growth management, urbanization).
- Support the capacity building of local staff, cooperating partners and national government.
- Providing practical advice and guidance for governmental planning directorates.
- 2011- 2012, High commission of Election office:
 - Tali center for data entry, designer of Posters, Brochure, Folders, books, Illustration maps.

Membership of professional societies and activities in civic, public or international

- Iraqi engineers' union.
- Association of scientific knowledge.
- Member in Al Araqa foundation for Human Development• Certified Trainer in German Board.
- Association of Academics.

Trainings:

- Teaching methods, University of Baghdad, development and continuous education center, Iraq from 19/05/2013 to 20/06/2013
- Geographic information system, university of Baghdad, Iraq from 01/08/2010 to 15/09/2010.
- Capacity Development, Erbil, Iraq, 30 Sep 2016 to 04 oct 2016
- Advanced security in the field, United nation department of safety and security 1 September, 2016, online.
- Basic Security in The Field, 2016, Online.
- SSafe training, UNDSS Department, UN, 2017.
- HIV/AIDS in the Workplace Orientation Programme,online courses , 16 Mar 2017.
- I Know Gender: An Introduction to Gender Equality for UN staff course, 26 Apr 2017.
- Prevention of Sexual harassment and abuse by united nation personnel – working harmoniously, online courses 11 March 2018.

- Information Security Awareness - Foundational (Low Bandwidth) Online Training Course 19 March 2018.
- United Nations Human Rights Responsibilities for staff in DEVNET, INFONET, LEGALNET and POLNET,2018
- Integrating Gender into Peacekeeping Operations, 2018.
- UN Aviation Safety Awareness Online Training Course March-2018.
- UN Human Rights Responsibilities for staff in DEVNET, INFONET, LEGALNET and POLNET.
- English training course, Baghdad, Iraq-2018.
- TOT course , Iraq , Baghdad , from Al-Araqa institute , 2018.

Computing Skills

- ARC GIS (Geographic information system).
- AUTO CAD.
- Microsoft Office programs.
- Adobe programs (illustrator – photoshop – in design).

Significant publications

- Evaluation of the tourist reality of the cities - Kufa and Najaf
- Sustainable urban planning for slums area/Architectural Heritage.
- Sustainable place –possibility to transform to sustainability in Kufa city.
- The Relationship between Road Networks and Urban Growth.
- Aesthetic philosophy in Islamic architecture”.
- compact cities, the indicator of the sustainability.
- Green cities and transformation to sustainability.
- The effect of urban form on temperature for hot arid zones.
- Spatial suitability of informal settlement Study for the informal settlement.
- Strategic analysis of new cities.

References:

- 1- Anna Soave, anna.soave@un.org , Programme Management Officer - Human Settlements (UN HABITAT) , +964 750 781 0929
- 2- Oday Taha Lafta: Email Oday.Lafta@unhabitat.org Position: program officer UN habitat Iraq.
- 3- Suhad Kadhum Muhammed Email: Suhad.almosawy@uokufa.edu.iq , Position: The head of regional planning in faculty of physical planning.
- 4- Salam Muhsen: Email: Salam_bagdad@yahoo.com , Position: Designer in The independent of high electoral commission.