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## Amel ALMI

### Position: HSE / Environmental Engineer

<b>General</b>	<ul style="list-style-type: none"><li>- Age: 32, Single.</li><li>- Date of Birth : August 8<sup>th</sup>, 1985</li><li>- Nationality : ALGERIAN</li><li>- Language Proficiency: Arabic good in all three, French good, English medium</li></ul>
<b>Key Information</b>	<p>Health, Safety and Environment (HSE) engineer, with experience in the prevention of oilfield related hazards, my main focus in control, and remediation of environmental hazards, waste treatment, site remediation, and pollution control technology using various engineering disciplines in order to maximize performance and to reduce operating risks.</p> <p>OVERALL OBJECTIVE</p> <p>Good understanding of health, safety and environment problems / opportunities and clearly communicate solutions to a broad stakeholder base, convince people to change their methods and beliefs through educating them, and then continue motivating individuals to continue their changed behaviour. Achieve a level of health, safety and environmental management that meet company objectives. Work with College staff &amp; others to ensure a safe work places, by ensuring that risks are properly controlled, and that impacts on the environment are minimised.</p> <p><b><u>Possesses the following qualities:</u></b></p> <ul style="list-style-type: none"><li>▪ <b>Evaluating Information to Determine Compliance with Standards</b> -- Using relevant information and recognized standards along with best practices. To determine whether events or processes comply with laws, regulations, or standards.</li><li>▪ <b>Monitor Processes, Materials, or Surroundings</b> -- Monitoring and reviewing information from materials, events, or the environment, to detect or assess problems.</li><li>▪ <b>Making Decisions and Solving Problems</b> -- Analysing information and evaluating results to choose the best solution and solve problems.</li><li>▪ <b>Communicating with Supervisors, Peers, or Subordinates</b> -- Providing information to supervisors, co-workers, and subordinates by telephone, in written form, e-mail, or in person.</li><li>▪ <b>Identifying Objects, Actions, and Events</b> -- Identifying information by categorizing, estimating, recognizing differences or similarities, and detecting changes in circumstances or events.</li><li>▪ <b>Analysing Data or Information</b> -- Identifying the underlying principles, reasons, or facts of information by breaking down information or data into separate parts.</li><li>▪ <b>Documenting/Recording Information</b> -- Entering, transcribing, recording, storing, or maintaining information in written or electronic/magnetic form.</li><li>▪ <b>Updating and Using Relevant Knowledge</b> -- Keeping up-to-date technically and applying new knowledge to your job.</li><li>▪ <b>Communicating with Persons outside Organization</b> -- Communicating with people outside the organization, representing the organization to customers, the public, government, and other external</li></ul>

sources. This information can be exchanged in person, in writing, or by telephone or e-mail.

- **Interacting With Computers** -- Using computers and computer systems (including hardware and software) to program, write software, set up functions, enter data, or process information.
- **Inspecting Equipment, Structures, or Material** -- Inspecting equipment, structures, or materials to identify the cause of errors or other problems or defects.
- **Provide Consultation and Advice to Others** -- Providing guidance and expert advice to management or other groups on technical, systems, or process-related topics.
- **Thinking Creatively** -- Developing, designing, and creating new applications, ideas, relationships and systems.

**Work Experience**

09/2013 - Present

ENAFOR/ SONATRACH Oil & Gas Company

ALGERIA.



**Environmental and safety Engineer**

- Safety inspections of base camps.
- Conduct regular safety and environment audits.
- Planning, Organizing and Co-ordination of Safety Programs.
- Ensuring complete safety of contract Workers, Machine, Material & Proper P.P.E.
- Holding safety induction courses on site for all new and existing employees.
- Monthly Statistical Review for Environmental procedures.
- Prepares the annual statement specious waste.
- Inspection of fire safety equipment and audit as per the schedule and company policies.
- Manage safety and firefighting team.
- Act as a fire team leader in case of emergency.
- Conduct various training related to fire and other emergencies, conduct drills as per the company drill matrix.
- Monitoring all safety issues on site, to prevent and stop dangerous work practices.
- Ensuring all near misses are reported and preventive measures are taken.
- Compiles and manages the Safety and Environment documentation in accordance with applicable Safety and Environment standards, legislation.
- Monitoring of installations classified for impact assessment and hazard preparedness court.
- Performs regular inspection of waste shipment and onsite waste management facilities and system.

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**HSE Engineer**



- Ensuring implementation of company safety notices.
- Supporting management in preparing project safety plans, carrying out formal training in safety, toolbox talks.
- Develops, prepares and administers complete HSE Key Performance Indicators for the Facility.
- Liaison with subcontractors and plant operators to ensure awareness of all safety requirements and PTW system. Ensuring site operatives are aware of risks and hazards.
- Assists in the investigation of accidents and analysis of accident statistics in order to identify trends and propose the necessary corrective measures. Consolidated monthly accidents/man-hour statistics for the Region and reports collected information to corporate HSE.
- Periodic checking of all firefighting equipment's, imparting first aid firefighting training for all employees, conducting firefighting drills.
- Develops periodical HSE reports as required.
- Develops HSE Plans and procedures and ensures compliance with company standards & local government regulations.
- Helping in identifying and eliminating unsafe conditions and maintain complete safe work place

<p><b>Skills</b></p>	<p><b><u>Special skills and General information</u></b></p> <ul style="list-style-type: none"> <li>▪ Windows2000, Word, PowerPoint, Excel, Internet) -Excellent computer skills: Windows( 98-Millennium-2000-XP), windows 7</li> <li>▪ Good PC Knowledge of software designs: Microsoft office 2013, XP (word, Excel, Power point).</li> <li>▪ MS Office Package (WinWord 97: 2010-Excel 97:2010, Power Point97:2010, Access 97:2010 &amp; Access programming</li> <li>▪ All Internet Software like Internet Explorer, etc...</li> <li>▪ Using the Internet as an unlimited source of information and communication.</li> <li>▪ Excellent Communication and Interpersonal Skills</li> <li>▪ Good Organizational Skills with Attention to Detail</li> <li>▪ Strong Desire to Succeed and Achieve Goal</li> <li>▪ Sociable, faithful, responsible and hard worker</li> <li>▪ Have the ability to learn new skills.</li> <li>▪ Team Player and Work Well With Little or No Supervision</li> <li>▪ Quick to Accept and Adapt to New Responsibilities</li> <li>▪ Creative and able to accept risk</li> <li>▪ Driving license Category B.</li> </ul>
<p><b>Education</b></p>	<p><b><u>2005 – 2010 University Ouargla– ALGERIA</u></b></p> <ul style="list-style-type: none"> <li>▪ Environmental Engineer, university kasdi merbah Ouargla,(June 2010)</li> <li>▪ Technician In Marketing, NCFDE Ouargla (June 2008)</li> <li>▪ AUSC in Business Law, CCU Ouargla (June 2008).</li> <li>▪ B. SC Engineering (Oil &amp; Gas Process)</li> <li>▪ Project: End school dissertation (9 months) : Title: hospital waste management in hospital Ouargla</li> </ul> 
<p><b>Professional Training</b></p>	<p><b><u>2013 – Present Various Seminars</u></b> Hydrology and Environment.</p> <p><b><u>SONATRACH ADRAR (June 2014)</u></b></p> <ul style="list-style-type: none"> <li>▪ 5-day training on the Waste Management.</li> </ul> <p><b><u>SONATRACH ADRAR (June 2014)</u></b></p> <ul style="list-style-type: none"> <li>▪ 3-day training Rescue and Firefighting against (Aircraft on the airfield).</li> </ul> <p><b><u>DP SONATRACH Hassi R'Mel (Oct 2009)</u></b></p> <ul style="list-style-type: none"> <li>▪ Monitoring and ensuring safe operation in the central proction facilities.</li> <li>▪ Monitoring the function of the gas treatment plant.</li> <li>▪ Supervise the mud treatment site and transform mud as inert waste.</li> <li>▪ Supervise the fire equipment and early intervention.</li> <li>▪ Gas production plant.</li> </ul>  



- Distribution Control System (DCS) of gas plant.
- Water treatment unit.

**DP SONTRACH, HBK (Sept 2009)**

- Monitoring the function of oiling station.
- Safety supervise of productive wells gas and crude oil.
- Sampling and sampling wells and make analysis of the density and the quantities of constituent for classified and signified the type of raw.
- Supervise the manifold and storage bins.
- Treatment of crude oil of its impurities

**Hospital Mohamed BOUDIAF, Ouargla (May/Jun 2009)**

- Monitoring and supervising the management of hospital waste.
- Implementation of ISO 14001.
- Implementation of the OHSAS18001 standard.
- Implementation of the ISO 9001 standard.

**Interests**

- Environmental research.
- Solutions to environmental problems.