

Rachid BELAGRAA
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D.O.B: 27/05/1979.
Married, 03 children.



A vital, open minded candidate with an attractive personality, have a humble experience (More than 09 years) through the government and private sectors in several tasks and skills:

- *Teaching.*
- *Management and leadership.*
- *Communication.*
- *Secretary.*
- *Public relations.*
- *Customer service.*
- *Planning and foreseeing.*

Work experience:

2022-2023: Temporary university teacher, University of Algiers 3.

2021-2022: Temporary university teacher, University of Algiers 3.

2020-2021: Temporary university teacher, University of Algiers 3.

2019-2020: Temporary university teacher, University of Algiers 3.

2014-2015: In Charge of Communication / Communication Cell.
Ministry of Transport, Algiers, Algeria.

- Preparing visit programmes of the Minister.
- Editing press reports.
- Insuring communication between the Ministry and media.
- Supervision on correspondence between the Ministry and its affiliates.
- Follow up the Ministry news in daily newspapers.

**2009-2014: General Manager.
AL-BARAA EDUCATIONAL ACADEMY.**

- Educational services.
- Foreign languages training.
- Improvement students' level.
- Follow up academic achievements of students in association of their Parents.
- Planning schedules of all subjects.
- Coordination among staff and defining their tasks.
- Bring and select teachers.
- Supervision on the preparation of enterprise's internal regulations.
- Preparing the annual work plan, the enterprise aims and evaluation of its general strategies.

**2007-2008: Temporary teacher of English language.
September 2007 Till June 2008.**

- Teaching English as a second language for the students by using elementary methods to improve their levels.
- Preparing English examinations.
- Enhancement language communication with students via SMS by sending them English proverbs to reinforcement and strengthening their abilities to learn foreign languages.
- Helping students to develop their linguistic knowledge and gain skills by giving them supportive documents and study guidance.

**2004-2005: Temporary teacher of Technical English.
Training centre.**

- Teaching Technical English.
- Linguistic training for students in Informatics specialty.
- Focusing on the main informatics terminology.
- Preparing exams by coordination with teachers.
- Help students to ameliorate their language and enhance their abilities to develop acquired knowledge.

2002: Journalist / Editor
***El-Akhbar / El-Ahdath* Newspapers**
January 2002 -June 2002.

- Editing press articles.
 - Reports redaction.
 - Language check.
 - Discussion press topics.
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Education:

2022- PhD in Political Science, Option: Arab Maghreb Studies, The National High Graduate School of Political Sciences “ENSSP”, Algiers, Algeria.

2017-PhD Student (Researcher) in Political Sciences, The National High Graduate School of Political Sciences, Speciality: Maghreb Studies, Algiers, Algeria.

The study will cover three (+ 02 Years) years.

2014-2016: Master degree in Regional Studies.
Faculty of Political Sciences and International Relations/ University of Algiers3.

The study covered two years.

1st year Subjects:

International Relations theory, Political Economy, Methodology, Regional Organisations, Methodology, Regional Organisations, National Security, European Union, English Language.

2nd year Subjects:

Foreign Policy, Regional Economy, Security Challenges, Security and Development in Africa, Diplomacy, English Language.

1997-2002: Bachelor's degree in International Relations
Faculty of Political Sciences and Information, Algiers, Algeria.

The study covered four years;

Main Subjects:

Methodology, Sociology, Politics, Law, Political Economy, Islamic Civilisation, English language, Algerian Revolution History, Administration Science,

International Relations Theory, International Law, International Organisations, Information and Communication Theory, Foreign Policy, Diplomacy, Informatics, International Conflicts, Administration Theory, Integration Theory.

1993-1997: Baccaureate degree.

The study covered three years; at the end of it; the student will pass the final exam to obtain the Baccaureate degree.

Other Courses / Certifications:

**2012: Certificate of Completion
THE U.S AMBASSY / Public Affairs Office/ ALGIERS / ALGERIA.
27 October 2012 Till 27 November 2012.**

-Teaching English to young adult learners program.

**2001-2002: English for beginners
THE BRITISH CENTRE / HYDRA / ALGIERS / ALGERIA.
1st May 2001 Till 30th June2001.**

- English programme for beginners.

2017- Membership in: Algerian league for thought and culture.

2018- Membership in: research team of Arab Maghreb studies / ENSSP/ Algiers.

2020- President of association: Development and Culture Initiative.

2022- Publishing my first book in 2022; “An introduction to the post globalization age”.

Skills:

- Communicative:

I've the ability to work with many staff and coordinate between my colleagues to make the work easier.

- Team-work:

I can manage my responsibilities by coordinating with others to facilitate missions.

- Planning and prospect:

I learnt by the experience how to make plans of aims and its framework to prospect

new results and effective strategies.

- Dynamic leader:

I worked for more than five years as a manager, so I learnt effectively how to guide my staff to behave successfully in a team-work to gain the best results and Considerable achievements.

- Work pressure:

I've the ability to work under pressure and I practically passed similar situations when I worked more than the official time where I was obliged to make many tasks in a specific time.

- Decision Making:

During my work as a general manager; I really realized the sensitivity of the decision making and its process, moreover I gained a strong understanding for the importance of my work-team involvement at the making decision process and I often times recall the theory of International Relations/Administration in those situations.

- Computing and internet skills:

Microsoft word, excel, e-mail, social media, and blogging.

Languages:

- Arabic: Mother tongue; I can speak it easily, effectively in professional way of communication.

- English: As a second language; I practised it for more than 10years and especially at teaching where I develop many skills.

-French: Little.

Projects:

- Foundation of AL-BARAA Educational Academy in 2009.

- Creation my first and personal blog in 2017.

- Working on creation an academic website.

- Learning new foreign languages.

- Publishing my first book in 2022.