



Ahmed Alrababah

Human Resource and Business Administration

I have a master's degree in human resources, I have many experiences that help in developing work. I have the ability to motivate others, well communication skills, work under pressure, create, manage, and evaluate training, boost employee performance.

Personal Data: Mobile: +962 772611391 Email: RABABAHAHMAD812@GMAIL.COM

Jordan, Amman DOB: 22 MAY 1993 Nationality: Jordanian language: Arabic, English

Projects and Experiences:

Nov 2024 – Feb2025

Project Coordinator Rural Women Dialogue Club Project funded by "**Generations For Peace Organization**"

January 2024 – Month 2024

Project Coordinator: Reef Space funded by Rosa Luxemburg Stiftung Implementation: Intermediaries of change Center for Sustainable Development.
Development.

March 2023 - Dec 2024

Field Coordinator: Project to enhance women's economic participation in Jordan - funded by the European Union, the Euro-Mediterranean Women's Initiative, and the Business Development Center BDC.

Assembly areas: Jerash, Ajloun, Irbid, East Amman, Zarqa, Karak.

- Building women's networks and communicating with private sector companies in the targeted communities.
- Follow up on training and coordinate activities in host communities.
- Collect data, follow up and evaluate field activities in targeted communities
- Building capacities and providing technical assistance to women to establish pioneering projects in the services sector and green entrepreneurship.
- Writing monthly and quarterly reports for the project

Jan 2022 – Dec 2023

Fellowship programme :UNICEF

I have been a volunteer for the Participatory Research Programme for Young Children's Work, which aims to involve volunteers and young people in extracurricular activities and workshops, on the topics:

- Learning and skill.
- Civic participation and volunteerism (peace and security).
- Mental health.
- Livelihoods (self-employment and social enterprise)
- Climate change.

- Gender.
- Girls' leadership, building community partnerships.

Jan 2022 – Dec 2023

Project Coordinator: Voices for democracy: towards fair civil society participation in the countryside funded by Rosa Luxemburg Stiftung Implementation: Intermediaries of change Center for Sustainable Development.

- Responsible for coordinating and following up the training of members of the Youth Committee for a period of 8 training days
- Ensure the implementation of the project different activities according to plan.
- Responsible for supervising training materials and trainers for training youth committee members in line with project objectives.
- Responsible for following up and coordinating 62 sessions of Community town meetings and Municipal council sessions & decentralization council
- Responsible for coordination and follow-up to 13 sessions to meet the city with 35 participants in each session, the participants of the youth, women, men, and members of municipal councils and provincial councils.
- Supervising the production of (5) videos with decision makers and community leaders.
- Final conference coordination and writing monthly and quarterly reports for the project, follow-up and evaluation of field activities.

Apr 2021 – Dec 2021

Project Coordinator (consultant): Green Innovation Project - funded by Plan International and European Union. Implementation: Countryside's Ambassadors for Training and Sustainable Development.

- Capacity building and Technical assistance for youth to establish sustainable agriculture and green entrepreneurship.
- Writing monthly and quarterly reports for the project, follow-up and evaluation of field activities.

March 2019 - Dec 2021

Field Coordinator: Madid for Women Project - Enhancing Access to protection, participation and services for refugee women and host communities - funded by European Union Implementation - Euromed Feminist Initiative and Business Development Center BDC.

Communities Area: Jerash, Ajloun, Deir Alla, East Amman, Azraq and Azraq camp

- women networks building and Networking with private sector companies in the targeted communities.
- Follow-up training and coordination of activities in the host communities.
- Data collection, follow-up and evaluation of field activities in the targeted communities
- Capacity building and Technical assistance for women to establish pilot projects in the service sector and green entrepreneurship.
- Writing monthly and quarterly reports for the project

Jan 2022 – Mar 2022

Activities facilitator: USAID Youth Power

Facilitating activities and skills training for the labor market and entrepreneurship, Field of stakeholders Community Mapping and networking with civil society to provide services to youth.

Jan 2018 – Feb 2019

Activities facilitator: USAID Takamol

- Follow-up training and coordination of activities in the host communities, Associations receiving funding from the program.

- Data collection, follow-up and evaluation of field activities in the targeted communities.

Oct 2016 – Jan 2019

Field coordinator: Intermediaries of change Center for Sustainable Development - ICC

Coordinating field activities, monitoring and evaluation, logistics, communication activities, capacity building, writing monthly and quarterly reports, networking between youth, women and local government, field research, managing youth and women networks, developing community initiatives, coordinating with stakeholders.

SKILLS

Excellent knowledge of computer skills, working under pressure, the desire to learn and use innovative technologies, personal competitiveness, creating project ideas, Teamwork, innovative, I have training skills and preparation of training manuals

EDUCATION

- (Student)bachelor's degree in Business Administration at the University of the People - American university (online) .
- Master of Human Resources Management from Jadara University. Impact of E-Training on the Performance of Employees of Non-Profit Companies Under the Corona Pandemic in Jordan.
- Bachelor of Islamic Studies from Al-Balqa Applied University.

Conferences:

- Jordanian Youth Representative at the Blue Economy and Climate Change Conference in Egypt, 2024.
- Jordanian Youth Representative as an International Volunteer in Education, Climate Change, Cultures, and Traditions in Italy / Rome for 15 days / 2024.
- Jordanian Youth Representative at the "Climate Change is Everyone's Issue" Conference in Egypt, 2024.
- Jordanian Youth Representative at the First Artificial Intelligence Conference in Egypt, 2023.
- Jordanian Youth Representative at the COP27 Climate Change Conference in Egypt, 2022.
- Participant in the Youth and Technology Conference focusing on "Human Rights and the Universal Periodic Review," 2020.
- Participant in the Global Goals Forum - Amman, focusing on Developing Solutions and Projects for the Sustainable Development Goals, 2019.
- Jordanian Youth Representative as an International Volunteer in Education, Climate Change, Cultures, and Traditions in Romania for 117 days / 2023.

Courses:

1. A training course of leadership skills and human development.
2. A training course of communication skills and how to find a job.
3. A training course of communication skills.
4. Course with peace corps.
5. Studies to monitor the performance of municipalities.
6. A workshop of human rights and planning.
7. Training Diploma in Human Resources Management with 96 training hours.
8. Training Diploma in Customer Service Management with 96 training hours.
9. Training diploma in marketing and sales with 96 training hours.
10. A workshop of finding solutions to sustainable development.
11. Training workshop of entrepreneurship.

12. a workshop of work as a team.
13. Workshop on the principles of government partnerships.
14. Life skills training course.
15. A training workshop of the basics of strategic planning.
16. A training course of Qualifying the trainers (TOT).
17. A training course of evaluation for non-profit organizations.
18. A training course of the management of civil society institutions.
19. Training course on project management.